



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

BOARD MEETING

TUESDAY, MAY 24, 2011

7:00 P.M.

FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO

A. ROUTINE MATTERS

1. Opening Prayers – Trustee O’Leary -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meetings
 - 5.1 April 26, 2011 A5.1
 - 5.2 May 10, 2011 A5.2

B. DELEGATIONS/PRESENTATIONS

1. Maria M. Love Field Supervisor Of The Year Award, 2011 B1
Niagara University School Of Social Work - Recipient: Sebastian Fazzari, Ph.D.
2. March for Life 2011 – Ottawa B2
3. Carousel Players Award Presentation B3

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program C1
St. Christopher Catholic Elementary School
2. Unapproved Minutes of the Committee of the Whole Meeting of May 10, 2011 C2
and Consideration of Recommendations
 - 2.1 Environmental Stewardship Policy C2.1
 - 2.2 Records Management Policy (600.2) C2.2
 - 2.3 Niagara Catholic Parent Involvement Committee Policy (800.7) C2.3
 - 2.4 Niagara Catholic Strategic Direction Priority Indicators 2011-2012 C2.4
3. Approved Minutes of the S.E.A.C. Meeting of April 6, 2011 C3
4. Niagara Catholic Technology Skills Competition 2011 C4
5. Full Day Early Learning Kindergarten Extended Day Program – Update C5
6. Extended Overnight Field Trip/Excursion/Exchange Trip Information C6

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence
 - 1.1 The Terry Fox Foundation – Thank You for Support D1.1
 - 1.2 Best Buddies Canada – Best Buddies Program D1.2
 - 1.3 2011 OCSTA Special Award - Archbishop Thomas Collins D1.3
 - 1.4 Letter to Board from Toronto Archbishop Thomas Collins,
OCSTA President Nancy Kirby, OEETA President James Ryan D1.4
2. Report on Trustee Conferences Attended -
3. General Discussion to Plan for Future Action -
4. Trustee Information
 - 4.1 Spotlight on Niagara Catholic – May 10, 2011 D4.1
 - 4.2 Calendar of Events – June 2011 D4.2
 - 4.3 CCSTA AGM – Regina, Saskatchewan, June 2 – 4, 2011 -
 - 4.4 Niagara Catholic Family Picnic Day 2011 – Queenston Heights – June 5, 2011 -
 - 4.5 Niagara Catholic Secondary Graduations 2011 -
5. Open Question Period -
(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)

E. NOTICES OF MOTION

1. Inclusivity Policy on the Hiring Process of Senior Staff E1
2. Establishment of Ad Hoc Committee on the Bullying Prevention and Intervention Policy E2

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: MINUTES OF THE BOARD MEETING OF
APRIL 26, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of April 26, 2011, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, APRIL 26, 2011

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, April 26, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil.

2. Roll Call

Chairperson Burtnik noted that all Trustees were in attendance, and that Student Trustee Fowler has asked to be excused.

| Trustee | Present | Absent | Excused |
|-------------------------|---------|--------|---------|
| Rhianon Burkholder | ✓ | | |
| Kathy Burtnik | ✓ | | |
| Maurice Charbonneau | ✓ | | |
| Frank Fera | ✓ | | |
| Fr. Paul MacNeil | ✓ | | |
| Ed Nieuwesteeg | ✓ | | |
| Ted O'Leary | ✓ | | |
| Dino Sicoli | ✓ | | |
| Student Trustees | | | |
| Shelby Levesque | ✓ | | |
| Patrick Fowler | | | ✓ |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of April 26, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meetings

5.1 March 29, 2011

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of March 29, 2011, as presented.

CARRIED

5.2 April 12, 2011

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of April 12, 2011, as presented.

CARRIED

B. DELEGATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program - St. John Catholic Elementary School, Beamsville

Director Crocco provided background information on the monthly School Excellence Program. Yolanda Baldasaro, Superintendent of Education introduced Emma Fera Massi, Principal of St. John Catholic Elementary School, Beamsville.

Principal Fera Massi, with the assistance of students and staff showcased St. John Catholic Elementary School, Beamsville as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Fera Massi, the staff and students for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of April 12, 2011 and Consideration of Recommendations

Moved by Trustee Charbonneau

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of April 12, 2011, as presented.

CARRIED

The following recommendation was presented for the Board's consideration from the Committee of the Whole Meeting of April 12, 2011:

2.1 Education-Based Research Policy (301.2)

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Education-Based Research Policy (301.2), as presented.

CARRIED

3. Policies

3.1 Purchasing/Supply Chain Management Policy (600.1)

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Purchasing/Supply Chain Management Policy (600.1), as presented.

CARRIED

3.2 Trustee Expenses & Reimbursement Policy (100.13)

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Trustee Expenses & Reimbursement Policy (100.13), as presented.

CARRIED

4. Minutes of the Special Education Advisory Committee Meeting of March 2, 2011

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Minutes of the Special Education Advisory Committee Meeting of March 2, 2011, as presented for information.

CARRIED

4.1 Letter from the Special Education Advisory Committee to the Ministry of Education

Yolanda Baldasaro, Superintendent of Education, and Trustee MacNeil presented background information on the basis for drafting the letter to the Ministry of Education regarding the Board's suggestion that new teachers complete Special Education Part I as a mandatory course towards their teaching certificate.

Trustees suggested a friendly amendment to the letter to include a request that the Ministry of Education act on the Board's suggestion and not just acknowledge the request.

Moved by Trustee MacNeil
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the letter from the Special Education Advisory Committee to the Ministry of Education regarding Special Education Part I.

CARRIED

5. Niagara Catholic Equity and Inclusive Education Strategy

Superintendent Baldasaro introduced Jackie Watson, Equity, Diversity and Community Relations Consultant, who presented the report on Niagara Catholic Equity and Inclusive Education Strategy. Ms. Watson outlined the 2010-2011 school year activities that support Niagara Catholic's implementation of the Equity and Inclusive Education Strategy, along with the Board's ongoing initiatives.

6. Student Mental Health Initiatives Update

Superintendent Baldasaro introduced Marcel Jacques, Administrator Special Education, who presented the Student Mental Health Initiatives Update. He informed Trustees that this Initiative was developed in alignment with the Board's Strategic Directions and Priority Indicators for 2010-2011, which includes a goal to design and support a Niagara Catholic District School Board Mental Health plan.

Special Education staff from the Student Achievement, K-12 department has focused its effort on programs, community partnerships and professional development to assist Niagara Catholic staff with issues of children's mental health.

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board support, in principle, the Coalition's Statement of Intent and to formally join the Coalition for Children and Youth Mental Health.

CARRIED

7. Catholic Education Week 2011

Superintendent Baldasaro presented information on Catholic Education Week 2011.

Trustees were provided with a compilation of Catholic Education Week Planners outlining the activities planned for school communities to share and celebrate the theme of Celebrating the Spirit.

8. School Year Calendar 2011-2012

Director Crocco informed Trustees that the Board's Elementary and Secondary School Year Calendars for 2011-2012 has been approved by the Ministry of Education.

Superintendent Iannantuono has informed the school communities of the school year calendar 2011-2012 dates, and posted in on the Board's Website.

9. Financial Reports

9.1 Monthly Banking Transactions

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of March 2011, as presented for information.

CARRIED

9.2 Statement of Revenue & Expenditures

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at March 31, 2011, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 OFSAA – Thank You for Support

Director Crocco presented a letter from OFSAA thanking the Board for its continued support.

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Nil Report

4. Trustee Information

4.1 Spotlight on Niagara Catholic – April 12, 2011

Director Crocco presented the Spotlight on Niagara Catholic – April 12, 2011 issue for Trustees' information.

4.2 Calendar of Events – May 2011

Director Crocco presented the Calendar of Events – May 2011 for Trustees' information

4.3 Specialist High Skills Major Celebration – April 28, 2011

Director Crocco presented information on the Specialist High Skills Major Celebration being held April 28, 2011 and featuring keynote speaker Alex Bilodeau (Olympian). Trustees were asked to confirm their attendance with Sherry Morena.

4.4 OCSTA/OCSBOA Finance Seminar & OCSTA AGM – April 28 – April 30, 2011

Director Crocco reminded Trustees of the OCSTA/OCSBOA Finance Seminar & OCSTA AGM taking place April 28 – April 30, 2011 in Toronto.

4.5 Catholic Education Week – May 1 – 7, 2011

- ***May 2, 2011 – Catch the Spirit***
- ***May 3, 2011 – Celebrating Staff Excellence***

Director Crocco reminded Trustees of the Catch the Spirit Celebration and Celebrating Staff Excellence events taking during Catholic Education Week.

Trustees were asked to confirm their attendance at these events with Sherry Morena.

**4.6 Ground Breaking Ceremony
- Blessed Trinity Catholic Secondary School - May 3, 2011**

Director Crocco reminded Trustees of the Ground Breaking Ceremony for Blessed Trinity Catholic Secondary School on May 3, 2011 at 9:30 a.m.

**4.7 Ground Breaking Ceremony
- St. Anthony Catholic Elementary School - May 5, 2011**

Director Crocco reminded Trustees of the Ground Breaking Ceremony for St. Anthony Catholic Elementary School on May 5, 2011 at 9:30 a.m.

4.8 Graduation Celebration 2011 – Scotiabank Convention Centre – May 19, 2011

Director Crocco informed Trustees that the 10th Graduation Celebration 2011 will be held at the Scotiabank Convention Centre on May 19, 2011 at 10:00 a.m. This year's theme is "Stewards of the Earth and the Vital Role our Catholic Graduates must Continue to make in Protecting our Mother Earth".

Director Crocco informed Trustees that Bishop Bergie would be attending the Celebration which will feature keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

4.9 Partners in Catholic Education – Quality Convention Centre – May 19, 2011

Director Crocco informed Trustees that Partners in Catholic Education will be held at the Quality Inn Convention Centre on May 19, 2011 at 5:30 featuring keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

4.10 Niagara Catholic Family Picnic Day 2011 – Queenston Heights – June 5, 2011

Director Crocco informed Trustees that the first Annual Niagara Catholic Family Picnic Day 2011 is taking place at Queenston Heights on June 5, 2011 with Fr. John Vickers representing the Bishop and celebrating Mass.

Trustees were asked to confirm their attendance with Sherry Morena.

4.11 Premier’s Award for Teaching Excellence – Donna Saunders

Director Crocco presented information on the Premier’s Award for Teaching Excellence which was awarded to Donna Saunders, Educational Assistant at Blessed Trinity Catholic Secondary School.

Director Crocco informed Trustees that he spoke with Ms. Saunders, who has been with Niagara Catholic for 18 years, and related that she believes that every student can learn and succeed. She is also the driving force behind Blessed Trinity’s breakfast program.

Ms. Saunders will attend the Awards Dinner on May 4th, 2011 to receive her award from Minister of Education Leona Dombrowsky.

A Niagara Catholic press release will be issued congratulating Ms. Saunders.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

1. Inclusivity Policy on the Hiring process of Senior Staff

Trustee Fera presented the following Notice of Motion for presentation at the May 24, 2011 Board Meeting:

*“THAT the Niagara Catholic District School Board develop an Inclusive Policy on the Hiring Process of Members of Senior Staff (Supervisory Officers, Controller of Plant);
and*

THAT all Trustees be involved in the final interview phase of the short listed group of applicants for position of the Supervisory Officer or Controller of Plant.”

F. BUSINESS IN CAMERA

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:40 p.m. and reconvened at 11:40 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of April 26, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of March 29, 2011, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of April 12, 2011, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of March 29, 2011, as presented.

CARRIED (Item F4)

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of April 12, 2011, as presented.

CARRIED (Item F5)

The following motion was passed at 10:57 p.m.

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Board approve that the April 26, 2011 Board Meeting be extended 15 minutes.

CARRIED

The following motion was passed at 11:12 p.m.

Moved by Trustee Nieuwesteeg

Seconded by Trustee Fera

THAT the Board approve that the April 26, 2011 Board Meeting be extended 15 minutes.

CARRIED

The following motion was passed at 11:27 p.m.

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Board approve that the April 26, 2011 Board Meeting be extended 15 minutes.
CARRIED

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Burkholder
Seconded by Trustee Charbonneau

THAT the April 26, 2011 meeting of the Niagara Catholic District School Board be adjourned.
CARRIED

This meeting was adjourned at 11:40 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **April 26th, 2011.**

Approved on the **24th** day **May 2011.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: MINUTES OF THE SPECIAL BOARD MEETING OF
MAY 10, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of May 10, 2011, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE SPECIAL BOARD MEETING

TUESDAY, MAY 10, 2011

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Tuesday, May 10, 2011, at 9:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 9:30 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Chairperson Burtnik noted Trustee Fera has asked to be excused and Vice-Chairperson Charbonneau is present electronically. The Student Trustees were also excused.

| Trustee | Present | Absent | Present Electronically | Excused |
|-------------------------|---------|--------|------------------------|---------|
| Rhianon Burkholder | ✓ | | | |
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | | | ✓ | |
| Frank Fera | | | | ✓ |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | ✓ | | | |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Student Trustees | | | | |
| Shelby Levesque | | | | ✓ |
| Patrick Fowler | | | | ✓ |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of May 10, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

B. COMMITTEE AND STAFF REPORTS

1. Addition and Alterations to St. Anthony Catholic Elementary School Award of Construction Contract

James Woods, Controller of Plant, presented the report on the Addition and Alterations to St. Anthony Catholic Elementary School, and notified Trustees that a post tender addendum was issued to the three lowest bidders on April 18, 2011 and were received and analyzed by the architects. Based on the fact that the lowest bidder was Merit Contractors, Senior Staff is recommending that the Board rescind the Motion passed at the Special Board Meeting of April 12, 2011 awarding the contract to Charter Building Company.

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

1. **THAT** the Niagara Catholic District School Board rescind the Motion passed at the Special Board Meeting of April 12, 2011 as follows:

“THAT the Niagara Catholic District School Board approve the award of a construction contract to Charter Building Company for the addition and alterations to St. Anthony Catholic Elementary School in the amount of \$1,728,360.”

2. **THAT** the Niagara Catholic District School Board approve the award of a construction contract to Merit Contractors Niagara Ltd. for the addition and alterations to St. Anthony Catholic Elementary School in the amount of \$1,396,000.

CARRIED

C. MOMENT OF SILENT REFLECTION FOR LIFE

D. ADJOURNMENT

Moved by Trustee

Seconded by Trustee

THAT the May 10, 2011 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:45 p.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on **May 12th, 2011.**

Approved on the **24th** day of **May 2011.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: DELEGATIONS/PRESENTATIONS
MARIA M. LOVE FIELD
SUPERVISOR OF THE YEARAWARD, 2011
NIAGARA UNIVERSITY SCHOOL OF SOCIAL WORK
RECIPIENT: SEBASTIAN FAZZARI, PH.D.**

Prepared by: Yolanda Baldasaro. Superintendent of Education

Presented by: Yolanda Baldasaro. Superintendent of Education

Approved by: John Crocco, Director of Education

Date: May 24, 2011



PRESENTATION BACKGROUND

Board Meeting
May 24th, 2011

MARIA M. LOVE FIELD SUPERVISOR OF THE YEAR AWARD, 2011
NIAGARA UNIVERSITY SCHOOL OF SOCIAL WORK
RECIPIENT: SEBASTIAN FAZZARI, PH.D.

Each year, Niagara University School of Social Work recognizes the outstanding contribution of individuals who provide mentorship for students during their Field Practicum or Internship placements. Niagara Catholic is pleased to announce that Sebastian Fazzari, Ph.D. is the recipient of the Niagara University School of Social Work – Maria M. Love Field Supervisor of the Year Award for 2011.

Sebastian was recognized for his accomplishment during the Niagara University School of Social Work, Class of 2011 Luncheon on Monday, May 9th, 2011, at the Gallagher Centre. Dr. Clementine Laverman, the Chair of the School of Social Work and Karen E. Edmond, the Coordinator of the Field Practicum at Niagara University, presented the award to Sebastian. During the presentation, two of Sebastian's students, Nina Wallace (a former graduate of Lakeshore Catholic) and Vanessa Pollard, reflected on their positive field placement experiences within Niagara Catholic schools.

Karen Edmond, Nina Wallace and Vanessa Pollard will attend the May 24th Board Meeting to congratulate and present this award to Sebastian.

Attached is a biography of Maria Maltby Love whose outstanding contribution to the field of Social Work inspired the creation of this award in her name.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: May 24th, 2011

MARIA MALTBY LOVE

1840 – 1931

Maria Maltby Love, born in 1840 near Buffalo, New York, was a social architect and humanitarian who crusaded for education, health, and tenement reform. She pioneered two projects to help women and their families achieve better lives: the Fitch Creche (1881) – the first day nursery for the children of working women in the United States—and the Church District Plan (1896), a citywide, interdenominational program designed to provide neighborhood-based community services. Love was involved in the formation of the Charity Organization Society in Buffalo (1877) and organized its first Provident Scheme, the Fitch Creche. Besides being a day nursery, it offered health care programs and the city's first kindergarten to children of poor working women. An on-site nursemaids training school for young women was the first in the nation. Creche staff provided family services outreach through home visitation, and a system of convalescent care boarding homes was created for ill women and children. The Creche and its innovative programs gained widespread national recognition at the Chicago World's Fair in 1893 and the Pan American Exposition in 1901. Internationally Denmark and Siam adopted the Creche model.

Love also was the originator of the Church District Plan, which, by sectoring the entire city and placing each district in the care of a cooperating church, promoted the development of neighborhood outreach efforts within the community. The plans first decade saw an enhancement of social work activities through the cooperative efforts of 122 inter-faith congregations. The Church District Plan was presented at the National Conference on Charities and Correction in May 1896 and was copied in Brooklyn, New York; Seattle, Washington and Cambridge, Massachusetts. Following her death, Love was honored in 1932 by the Charity Organization Society, which called her “a moving and guiding spirit in the development of social work.”

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: DELEGATIONS/PRESENTATIONS
MARCH FOR LIFE 2011 – OTTAWA**

Prepared by: Josef VanRuyven
Presented by: Josef VanRuyven
Approved by: John Crocco, Director of Education
Date: May 24, 2011



PRESENTATION BACKGROUND

Board Meeting
May 24, 2011

MARCH FOR LIFE 2011 – OTTAWA

The phrase "Culture of Life" was coined by our late Holy Father John Paul II the Blessed to not only describe the God-ordained principles of respect for all human life, but as a philosophy for one's mind and social activism. We, therefore, use this term not only to title ourselves but give meaning to what we do and for what we stand.

The Culture of Life club at Lakeshore Catholic High School gathers students of all stripes to not only share the philosophy of life but enact it. We do so by bringing attention to right-to-life issues. We raise funds for needy mothers, bear witness to the importance of human life at all stages by attending the March for Life in Ottawa, as well as making multimedia projects to educate people at large, such as our video on Youtube.

Just as Mary, Jesus' Mother, said yes to God, so, too, do we say yes to God. All of our acts and words come from God and His Church. Our words and deeds represent the fullness of God and His Spirit.

Prepared by: Josef VanRuyven
Presented by: Josef VanRuyven
Approved by: John Crocco, Director of Education
Date: May 24, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: DELEGATIONS/PRESENTATIONS
CAROUSEL PLAYERS AWARD PRESENTATION**

Prepared by: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator: School Effectiveness Framework

Presented by: Yolanda Baldasaro, Superintendent of Education
Jayne Evans, Consultant: Arts/FSL /ESL

Approved by: John Crocco, Director of Education

Date: May 24, 2011



PRESENTATION BACKGROUND

Board Meeting
May 24th, 2011

CAROUSEL PLAYERS AWARD PRESENTATION

Carousel Players is an award-winning professional theatre for young audiences committed to the development of new work and the production of theatre that entertains and challenges its audiences. They present inspiring and creative plays for children aged 5 to 15 in schools, theatres and other venues. Carousel Players performances, theatre school and classroom programs are affordable for all children regardless of their socio-economic status.

The Niagara Catholic District School Board and its predecessor boards have enjoyed 40 years of collaboration with Carousel Players and this evening will be honoured with a special presentation.

Pablo Felices-Luna, Artistic Director of Carousel Players and Gyllian Raby, Carousel Players Board member and Professor of Dramatic Arts at Brock University will make this presentation.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator: School Effectiveness Framework

Presented by: Yolanda Baldasaro, Superintendent of Education
Jayne Evans, Consultant: Arts/FSL /ESL

Approved by: John Crocco, Director of Education

Date: May 24, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: SCHOOL EXCELLENCE PROGRAM
ST. CHRISTOPHER CATHOLIC ELEMENTARY SCHOOL**

Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources

Approved by: John Crocco, Director of Education

Date: May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MAY 24, 2011

SCHOOL EXCELLENCE PROGRAM ST. CHRISTOPHER CATHOLIC ELEMENTARY SCHOOL

St. Christopher Catholic Elementary School

33 Woodrow Street
St. Catharines, Ontario
L2P 2A1
Ph: 905.684.3963
Fx: 905.684.0521
st.christopher@ncdsb.com

Grades:
JK - 8

Principal:
Susan Boychuck

Superintendent:
Frank Iannantuono

**Catholic School Council
Chair:**
Lisa Rutherford

Parish:
St. Thomas Aquinas

**Total enrolment as of
September 2010**
186



*To empower our students,
as disciples of Christ,
enabling them
to embrace
our changing world.*

- School Mission
Statement

Forward in Spirit
- School Motto

St. Christopher Catholic School is located in St. Catharines in a subdivision about two kilometers from the Queenston Street Bridge of the Welland Canal. The founding principal, Joe Noonan, opened the school in 1956. At that time, St. Christopher School was one hallway of six classrooms, a small staff room and office.

In January of 1998, the community celebrated the new additions of a gym with a stage, library, Early Childhood Education classrooms, a resource room, two new offices and a welcoming foyer, which is frequently used for numerous activities. The architecture and board logo proudly affirm our Catholicity. Spacious green space provides play areas for our students.

In April 2007, St. Christopher Catholic School celebrated 50 years of Catholic education.

Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources

Approved by: John Crocco, Director of Education

Date: May 24, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF MAY 10, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of May 10, 2011, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of May 10, 2011.

1.1 *Environmental Stewardship Policy*

THAT the Niagara Catholic District School Board approve the Environmental Stewardship Policy, as presented.

1.2 *Records Management Policy (600.2)*

THAT the Niagara Catholic District School Board approve the Records Management Policy (600.2), as presented.

1.3 *Niagara Catholic Parent Involvement Committee Policy (800.7)*

THAT the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

1.4 *Niagara Catholic Strategic Direction Priority Indicators 2011-2012*

THAT the Niagara Catholic District School Board the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 10, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 10, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Chairperson Burtnik noted Trustee Fera has asked to be excused and Vice-Chairperson Charbonneau was present electronically.

| Trustee | Present | Absent | Present Electronically | Excused |
|-------------------------|---------|--------|------------------------|---------|
| Rhianon Burkholder | ✓ | | | |
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | | | ✓ | |
| Frank Fera | | | | ✓ |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | ✓ | | | |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Student Trustees | | | | |
| Shelby Levesque | ✓ | | | |
| Patrick Fowler | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Marcel Jacques**, Administrator – Student Achievement K-12, Special Education; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 10, 2011, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of April 12, 2011

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 12, 2011, as presented.

CARRIED

B. PRESENTATIONS

1.1 Catholic Education Week - Secondary School Student Artwork Display

Yolanda Baldasaro, Superintendent of Education, presented information on the many events which took place during Catholic Education Week beginning with Mass at the parishes on Sunday, May 1, 2011.

Superintendent Baldasaro presented information on the Secondary School Student Artwork Display, which consisted of displays being setup throughout different regional locations. Each display included of a set of student created artwork which reflected this year's theme and the seven virtues of Niagara Catholic's Virtues Model.

Chairperson Burtnik and Director Crocco presented the student artists with a replica of the artwork they submitted on behalf of their school community along with a Niagara Catholic "Excellence in the Arts" pin.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes Policy Committee Meeting – April 26, 2011

Moved by Trustee MacNeil

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of April 26, 2011, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Environmental Stewardship Policy

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Environmental Stewardship Policy, as presented.

CARRIED

1.2.2 Records Management Policy (600.2)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Records Management Policy (600.2), as presented.

CARRIED

1.2.3 Niagara Catholic Parent Involvement Committee Policy (800.7)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

CARRIED

1.3 Policy Development Update

Director Crocco presented the Policy Development Update.

2. Niagara Catholic District School Board Itinerant Arts Program 2010-2011

Superintendent Baldasaro welcomed Mark Lefebvre, School Effectiveness Framework Administrator, and Jayne Evans, FSL /ESL / Arts Consultant, who presented the report on the Niagara Catholic District School Board Itinerant Arts Program 2010-2011 report.

Mr. Lefebvre introduced the Itinerant Arts Coaches who were commended for their success in supporting the implementation of the new Ontario Curriculum, Grades 1-8 – The Arts, 2009.

Trustees were informed that the Student Achievement Department, in conjunction with the Human Resources Department, is planning an expansion to provide continuous support for the Arts.

3. Supervised Alternative Learning and Other Excusals From Attendance at School (SAL)

Superintendent Baldasaro welcomed Bridgette Ridley, Stay in School Co-coordinator, who presented the report on Supervised Alternative Learning and Other Excusals from Attendance at School (SAL).

Mrs. Ridley stated that the purpose of Supervised Alternative Learning is to provide students who have significant difficulties with regular attendance at school with an alternative learning experience and individualized plan to enable the student to progress towards obtaining an Ontario Secondary School Diploma (OSSD) or achieving his/her other education and life goals.

4. Niagara Catholic 8th Annual Regional Ontario Heritage Fair 2011

Superintendent Baldasaro welcomed Sheila Lohnes, Supervisor - Library Information Centers, who presented the report on Niagara Catholic's Annual Regional Ontario Heritage Fair 2011 along with the highlights.

Trustees were informed 25 schools represented Niagara Catholic at the Regional Fair which consisted of 103 exemplary History and Heritage student projects. Several students were presented with awards at Niagara Catholic's 8th Annual Regional Ontario Heritage Fair.

5. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

6. Niagara Catholic Strategic Direction Priority Indicators 2011-2012

Director Crocco presented the Niagara Catholic Strategic Direction Priority Indicators 2011-2012 stating that these indicators build on the 2010-2011 Niagara Catholic System Priorities which are aligned with the Board approved Vision 2020 Strategic Directions and Enabling Strategies. The specific indicators are intended to provide the framework to measure the progress in achieving the two (2) Strategic Directions and the seven (7) Enabling Priorities.

Trustees were informed that they will receive a Mid-Year Progress Review of the 2011-2012 Priority Indicators at the January 2012 Board Meeting with a Niagara Catholic Strategic Directions Priority Indicators Achievement Report for 2011-2012 presented at the September 2012 Board Meeting.

Trustees recommended that the following statement be reworded to read:

Building Partnerships and Schools as Hubs

- To continue to build capacity with Trustees, the Diocese of St. Catharines, Parishes, administrators, staff and parents by providing information and opportunities for dialogue on Catholic education.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as amended.

CARRIED

7. Extended Overnight Field Trip/Excursion/Exchange Trip Information

Superintendent Baldasaro presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

8. Monthly Updates

8.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.2 Student Trustees' Update

Shelby Levesque and Patrick Fowler, Student Trustees, gave a brief verbal update on the activities of the Student Senate.

8.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Forsyth-Sells

- Ann Perrotta, Grade 8 Teacher at Cardinal Newman Catholic Elementary School was voted by the public in the Best Teacher Category and Cardinal Newman School was voted as Best School in the Niagara Falls Review Reader's Choice Awards.

Director Crocco

- Fifteen (15) Niagara Catholic students were recognized by the Welland Tribune, May 1st at the 2011 Great Kids of South Niagara Gala. Those who were recognized were young people who stand out from the crowd for the acts of kindness they've shown others, or for the obstacles and challenges they've overcome to achieve their personal best.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – April 26, 2011

Director Crocco presented the Spotlight on Niagara Catholic – April 26, 2011 issue for Trustees' information.

1.2 Calendar of Events – May 2011

Director Crocco presented information on the Calendar of Events – May 2011.

1.3 Graduation Celebration 2011 – Scotiabank Convention Centre – May 19, 2011

Director Crocco reminded Trustees that the 10th Graduation Celebration 2011 will be held at the Scotiabank Convention Centre on May 19, 2011 at 10:00 a.m. with Bishop Bergie in attendance and featuring keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

1.4 Partners in Catholic Education – Quality Convention Centre – May 19, 2011

Director Crocco reminded Trustees that Partners in Catholic Education will be held at the Quality Convention Centre on May 19, 2011 at 5:30 featuring keynote speaker Geoff Green.

Trustees were asked to confirm their attendance with Sherry Morena.

1.5 CCSTA AGM – Regina, Saskatchewan, June 2 – 4, 2011

Director Crocco presented information on the CCSTA AGM being held in Regina, Saskatchewan on June 2 – 4, 2011.

Trustees were asked to confirm their attendance with Sherry Morena.

1.6 Niagara Catholic Family Picnic Day 2011 – Queenston Heights – June 5, 2011

Director Crocco updated Trustees on the first Annual Niagara Catholic Family Picnic Day 2011 is taking place at Queenston Heights on June 5, 2011 with Fr. John Vickers representing the Bishop and celebrating Mass.

Trustees were asked to confirm their attendance with Sherry Morena.

1.7 Niagara Secondary Graduations 2011

Director Crocco presented information on Niagara Catholic's Secondary Graduation Schedule 2011.

Trustees were asked to confirm their attendance with Chairperson Burtnik and Sherry Morena.

1.8 Premier's Award for Teaching Excellence – Donna Saunders

Chairperson Burtnik read an e-letter from Donna Saunders' mother expressing her pleasure in her daughter receiving the Premier's Award for Teaching Excellence.

Ms. Saunders was recognized at the Awards Dinner on May 4th, 2011.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

F. BUSINESS IN CAMERA

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:00 p.m. and reconvened at 9:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 10, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on April 12, 2011, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on April 12, 2011, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee MacNeil

THAT the May 10, 2011 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:30 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 10th, 2011.**

Approved on the 7th day of **June 2011.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

TOPIC: ENVIRONMENTAL STEWARDSHIP POLICY

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Environmental Stewardship Policy, as presented.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Recommended by: John Crocco, Director of Education
Date: May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ENVIRONMENTAL STEWARDSHIP

Adopted: 2011

Policy No.

STATEMENT OF POLICY

The Niagara Catholic District School Board recognizes the sacredness and connectedness of all God's creation and the responsibility to promote a reverence for the environment and to encourage sustainability through the effective stewardship of all resources.

The Board believes that environmental education and the effective stewardship of God's gifts is a shared responsibility of students, staff and community members, and supports the message of Pope John Paul II on the occasion of the World Day of Peace, January 1, 1990:

“The ecological crisis is a moral crisis,” and “the responsibility of everyone.” “Care for the environment is not an option. In the Christian perspective, it forms an integral part of our personal life and of life in society. Not to care for the environment is to ignore the Creator's plan for all creation and results in an alienation of the human person.”

The Board is committed to preparing students to meet the social and environmental challenges of the future, through the following goals:

Teaching and Learning

By the end of Grade 12, students will acquire knowledge, skills and perspectives that foster understanding of their fundamental connections to each other, to the world around them, and to all living things.

Student Engagement and Community Connections

Increase student engagement by fostering active participation in environmental projects and building links between schools and communities.

Environmental Leadership

Increase the capacity of system leaders to implement evidence-based environmental education programming, practices, and operations.

The Director of Education will issue administrative guidelines in support of this policy.

References:

- Ontario Catholic School Graduate Expectations, *Institute for Catholic Education*
- Shaping Our Schools, Shaping Our Future: Environmental Education in Ontario Schools, *Report of the Working Group on Environmental Education, Ministry of Education, 2007.*
- Acting Today, Shaping Tomorrow: A Policy Framework for Environmental Education in Ontario Schools, *Ministry of Education, 200.*
- Environmental Protection Act, R.S.O. 1990 and its regulations
- Ready Set Green! *Tips, Techniques, and Resources from Ontario Educators, Ministry of Education, 2007.*
- Environmental Education: Scope and Sequence of Expectations, *The Ontario Curriculum, 2009 Edition, Ministry of Education.*
- The Environment, *Sector Specific Guide, Specialist High Skills Major, Ministry of Education*
- Green Clean Program Resource Guide, *Ontario Ministry of Education, March 2010.*
- Green Schools Resource Guide: A Practical Resource for Planning and Building Green Schools in Ontario, *Ministry of Education, 2010.*
- Peace with God the Creator, Peace with all Creation, *Pope John Paul II, World Day of Peace Message, January 1, 1990.*
- You love all that exists...all things are yours, God, lover of life, *A pastoral letter on the Christian Ecological Imperative from the Social Affairs Commission, Canadian Conference of Catholic Bishops, October 4, 2003, Feast of St. Francis of Assisi (Patron Saint for Ecology)*



ENVIRONMENTAL STEWARDSHIP

Issued: 2011

Policy No.

ADMINISTRATIVE GUIDELINES

TEACHING AND LEARNING STRATEGIES

1. The Niagara Catholic District School Board will endeavour to increase student knowledge and develop skills and perspectives in students that foster environmental stewardship.

Board Staff will:

- use relevant curriculum resource documents to support implementation of revised curricula;
- support staff and students in linking environmental knowledge and related skills and activities to the teachings of diverse communities, including First Nation, Métis, and Inuit peoples, and to principles of responsible citizenship.

Schools will:

- provide opportunities for students to acquire knowledge and skills related to environmental education in all subject areas, and encourage them to apply their knowledge and skills to environmental issues through action-based projects;
- challenge students to develop skills in systems thinking and futures thinking that they will need to become discerning, active citizens.

2. The Niagara Catholic District School Board will endeavour to model and teach environmental education through an integrated approach that promotes collaboration in the development of resources and activities.

Board Staff will:

- foster collaborative opportunities for educators to develop and share activities, integrated approaches, and action research projects related to environmental education;
- encourage innovative interdisciplinary programs that focus on the environment and include field components.

Schools will:

- develop learning opportunities that help students understand the underlying causes, the multiple dimensions, and the dynamic nature of environmental issues;
- develop professional learning communities to share effective practices about pedagogical strategies that support learning and teaching about the environment.

STUDENT ENGAGEMENT AND COMMUNITY CONNECTIONS STRATEGIES

1. The Niagara Catholic District School Board will endeavour to build student capacity to take action on environmental issues.

Board Staff will:

- engage student leaders in the design and delivery of environmental education projects at the board level;
- share school and student projects across the board that demonstrate engagement in environmental stewardship;
- encourage environmental learning for all students inside and outside the classroom;
- support students, on a system-wide basis, as they develop skills and act as decision makers to effect positive environmental change;

Schools will:

- engage student leaders in the design and delivery of environmental education at the school level;
 - encourage students to enrich their learning by using information technology to access resources, connect with others, and create e-communities that focus on environmental issues;
 - encourage action research that promotes partnerships and the innovative implementation of environmental education concepts and principles;
 - create opportunities for students to address environmental issues in their homes, in their local communities or at the global level;
 - work with Catholic School Councils in promoting environmental education;
 - encourage students to plan environmental education activities for all students;
 - encourage all students to participate in environmental education activities on school grounds.
2. The Niagara Catholic District School Board will provide leadership support to enhance student engagement and community involvement.

Board Staff will:

- offer community-linked experiences and programs, such as a Specialist High Skills Major focused on the environment;
- encourage the Catholic Parent Involvement Committee to provide advice on the implementation of environmental education;
- share information about local resources that support environmental awareness and protection, energy conservation, waste management, protection of the biosphere, and outdoor education;
- share links and partnerships with community organizations to help extend engagement in and responsibility for environmental education to the broader community.

Schools will:

- work with parents, the Catholic School Council, community groups, and other educational stakeholders to provide awareness and foster appropriate environmentally responsible practices;
- enrich and complement students' classroom learning by organizing out-of-classroom experiences and activities as appropriate;
- encourage students to consider ways of completing their community service requirements that involve addressing environmental issues in their communities.

ENVIRONMENTAL LEADERSHIP STRATEGIES

1. The Niagara Catholic District School Board will endeavour to increase the extent to which environmental education is integrated into Board policies, procedures and strategic plans.

Board Staff will:

- create a system-wide environmental education and management committee,
- embed environmental education as a priority in the Board's strategic plan;
- develop and implement a plan for integrating sustainable environmental practices into each of the Board's operational services;
- develop an environmental action plan that is annually reviewed, renewed, and communicated to all Board employees and trustees;
- integrate environmental education into staff development for all employee groups,
- encourage staff, students and parents to adopt and promote environmentally appropriate practices;

Schools will:

- create an implementation plan that aligns with the Board Environmental Stewardship Policy;
- adopt environmentally responsible management practices that are consistent with Board Policy and consider the advice of members of the school community on these matters;
- share expertise and knowledge through existing networks.

2. The Niagara Catholic District School Board will endeavour to enhance the integration of environmentally responsible practices into the management of resources, operations and facilities.

Board Staff will endeavour to:

- implement strategies, programs and procedures to protect and conserve the environment, while ensuring that school and workplace environments are safe and healthy;
- develop environmentally responsible purchasing practices, while considering quality, price and service;
- renew facilities utilizing energy efficient replacement components;
- ensure maximum building utilization;
- design and construction of new facilities and additions to “Green Building” standards.

Schools will:

- encourage staff to participate in school or school board sessions on environmental sustainability and the role of staff in preparing and implementing the school and/or Board action plan;
- plan an environmentally responsible approach to managing resources and operations.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

TOPIC: RECORDS MANAGEMENT POLICY (600.2)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Records Management Policy (600.2), as presented.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Recommended by: John Crocco, Director of Education

Date: May 24, 2011

Niagara Catholic District School Board

RECORDS AND INFORMATION MANAGEMENT

Adopted: March 31, 1998
Revised:

Policy No. 600.2

STATEMENT OF POLICY

The Niagara Catholic District School Board is committed to instituting and maintaining a comprehensive Records and Information Management Program for records and information that are accurate, authentic, reliable, trustworthy, support accountability, and are able to serve as evidence. Records and information shall be safely and securely maintained for as long as required by legislation and in accordance with the

Records and Information Management program.

The objective of the Records and Information Management program is to support efficient and effective program and service delivery; to foster informed decision making; to facilitate accountability, transparency and collaboration; and to preserve and ensure access to records and information in accordance with the laws of Canada and Ontario and for the benefit of present and future generations.

The Records and Information Management Program applies to all records within the custody or under the control of the Board. This program addresses all aspects of the Board's operations and all records made or received in the day-to-day operations of the school and the Board, regardless of the medium in which those records are stored and maintained.

All Board employees are responsible for the records and information they create and maintain to support the Board's operations. All records, regardless of physical form or characteristics, are the property of the Board and subject to its control.

The Director of Education will issue Administrative Guidelines in support of this policy.

References

The Education Act, section 171 (1) 38
The Municipal Freedom of Information and Protection of Privacy Act
Privacy and Information Management PIM Toolkit

Niagara Catholic District School Board

RECORDS AND INFORMATION MANAGEMENT

Issued: March 31, 1998

Policy No. 600.2

Revised:

ADMINISTRATIVE GUIDELINES

Definitions:

Records and Information Management

Records and Information Management is the systematic control of all records, regardless of media type, from their creation or receipt, through their processing, distribution, organization, storage and retrieval to their disposition.

Record

A "record" means any record of information however recorded, whether in printed form, on film, by electronic means or otherwise, and includes, correspondence, a memorandum, a book, a plan, a map, a drawing, a diagram, a pictorial or graphic work, a photograph, a film, a microfilm, a sound recording, a videotape, a machine readable record, any other documentary material, regardless of physical form or characteristics, and any copy thereof. (Municipal Freedom of Information and Protection of Privacy Act)

Records Management System

All Niagara Catholic schools and departments will use a standardized Records Management System as approved by the Director of Education. In order to ensure and preserve the integrity of the system, any requests for changes or additions to the system must be directed to the Manager of Corporate Services and Communications.

The Records and Information Management Policy of the Niagara Catholic District School Board provides a complete basic system for organizing records and controlling their retention. Included in the records management system are:

- A classification system that organizes all categories of information and allows for the uniform application of these categories in all schools and departments. The records classification system shall be reviewed and updated as required to meet the needs of the Board.
- A records retention schedule that identifies the retention periods for all records in accordance with the appropriate legislation, where applicable.

The location of archival records is based on the classification of the records and coordinated through the Manager of Corporate Services and Communications.

Records Management Manual

The procedures for using the Records Management System are set out in a Records Management Manual which is distributed to all Niagara Catholic administrators, secretaries and other staff as required. The Records Management Manual shall be reviewed on a regular basis and revised as required to ensure compliance with legislation. A summary of the Niagara Catholic Records Management Classification and Retention System is included as Appendix A.

Any request for information made through the Municipal Freedom of Information and Protection of Privacy Act must be directed to the Manager of Corporate Services & Communications/Freedom of Information Coordinator.



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD RECORDS MANAGEMENT SYSTEM

The Niagara Catholic Records Management System includes a classification and retention program designed to help Niagara Catholic comply with the Education Act and to meet its legal obligations with respect to records. It is intended as a framework for the Board that requires a system-wide records and information management program to enable the Board to efficiently and effectively manage its information resources.

The records retention periods are based on legal retention periods, best practices for records management, and operational needs. Generally, schedule retention periods reflect the minimum amount of time the records need to be kept to satisfy the requirements.

Classification

The system is based on a functional classification methodology, where records and information are classified in accordance with the functions and activities they support within the Board. Records and information are classified into eleven primary functional categories, as follows:

- Administration
- Communications and Public Relations
- Facilities Management
- Finance
- Governance and Policy
- Human Resources
- Information and Computer Technology
- Legal
- Program Development and Design
- Research and Planning
- Student

Retention

Responsible Department Retention – Each record series includes a recommended department to be responsible for managing the official record to ensure that responsibility for retaining the information is assigned. The department manager or supervisor is responsible for ensuring that the department meets its records obligations. In most cases, the responsible department will be the department that originates the record.

Recommended Active Retention – Recommends a period in which the information should be managed in the active office or desk area. This is generally based on the frequency with which the information is likely to be accessed, and the goal is to minimize the amount of record storage space required in the primary work area. As a general rule, if the records in a series are referred to more than once a month, they are considered to be active. If not, they may be moved to an inactive storage area.

Recommended Inactive Retention – Recommends a period in which recorded information may be moved to a designated storage area until the end of its retention period. It is important to note that inactive storage areas must be areas that allow for the protection and preservation of records, and must be free of the risk of damage.

Summary

Updates and revisions to both the nature of records retained and the retention periods applied to them continuously evolve, therefore the Niagara Catholic Records Management program will be routinely reviewed and revised.

For further information on the Records Management System, please contact the Manager of Corporate Services & Communications.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: NIAGARA CATHOLIC PARENT INVOLVEMENT
COMMITTEE POLICY (800.7)**

RECOMMENDATION

THAT the Niagara Catholic District School Board the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: May 24, 2011

Niagara Catholic District School Board

NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

Revised:

Policy No. 800.7

STATEMENT OF POLICY

The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

The Niagara Catholic Parent Involvement Committee (NCPIC), is a regional body of representative stakeholders, that supports the Mission of Catholic Education and the Mission of the Niagara Catholic District School Board, by providing a communication link to parents/guardians, Catholic School Councils, the Director of Education, and the Board of Trustees.

The Niagara Catholic Parent Involvement Committee as supported by the Niagara Catholic District School Board, promotes active parent engagement with all parents/guardians in all schools for the improvement of student achievement and the well-being of all students in the Niagara Catholic District School Board.

The Director of Education will issue Administrative Guidelines in support of this Policy.

References:

Ontario Regulation 330/10 School Councils and Parent Involvement Committees
Parents in Partnership...A Parent Engagement Policy for Ontario Schools
Catholic School Councils Policy 800.1
Complaint Resolution Policy 800.3

Niagara Catholic District School Board

NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

Issued: April 29, 2011

Policy No. 800.7

ADMINISTRATIVE GUIDELINES

1. RESPONSIBILITIES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE (NCPIC)

- 1.1 The Niagara Catholic Parent Involvement Committee (NCPIC) is an advisory body and the recommendations of the committee shall be in keeping with the Mission Statement of the Board, Vision 2020 Statements, Strategic Directions and the Enabling Strategies from the Vision 2020 Strategic Plan, along with the distinctive character, philosophy and goals of Catholic Education and respectful of the faith and traditions of the Catholic Church. The Board will retain all the powers and duties specified in the Education Act and its related Regulations.
- 1.2 Niagara Catholic Parent Involvement Committee members are to maintain a regional focus to support Catholic Education in all schools, to encourage and enhance parent engagement for the improvement of student achievement, and the well-being of all students in the Niagara Catholic District School Board.
- 1.3 Individual members of the Niagara Catholic Parent Involvement Committee do not speak for the committee and the Chairperson must be diligent in ensuring that any views presented in the capacity of Chairperson represent fairly the position of the NCPIC.

2. MANDATE OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE (NCPIC)

- 2.1 The Board and/or School Administration may ask for recommendations from the Niagara Catholic Parent Involvement Committee.
- 2.2 The Niagara Catholic Parent Involvement Committee shall achieve its purpose by:
 - providing information and advice on parent engagement to the Board;
 - communicating with, and supporting Catholic School Councils of schools of the Board;
 - undertaking activities to help parents/guardians of students of the Board support their children's learning at home and at school;
 - developing strategies and initiatives the Board and the Director of Education could use to effectively communicate with parents/guardians and to effectively engage parents/guardians in improving student achievement and the well-being of all students in the Board such as Meetings, Faith Formation, Conventions and other events for Catholic School Councils as approved by the Board;
 - advising the Board and the Director of Education on ways to use the strategies and initiatives;
 - working with Catholic School Councils, the Director of Education or designate, and with employees of the Board to:
 - share effective practices to help engage parents/guardians, especially parents/guardians who may find engagement challenging, in their children's learning,
 - identify and reduce barriers to parent engagement,
 - help ensure that schools of the Board create a welcoming environment for parents/guardians of its students, and
 - develop skills and acquire knowledge that will assist the Niagara Catholic Parent Involvement Committee and Catholic School Councils of the Board with their work; and by
 - communicating information from the Parent Engagement Office of the Ministry of Education to Catholic School Councils of the Board and to the parents/guardians of students of the Board;

- determining, in consultation with the Director of Education or designate, and in keeping with the Board’s policies, how funding, if any, provided under the Education Act for parent involvement is to be used by the Niagara Catholic Parent Involvement Committee,
 - reviewing new and revised policies and guidelines, and
 - other issues deemed appropriate by the Board.
- 2.3 Each year, the Niagara Catholic Parent Involvement Committee shall make recommendations to promote Catholic values and to encourage parent involvement in the schools. The recommendations shall be presented to the Director of Education through the appointed Superintendent of Education (Director’s designate) and shall outline the objectives, description of activities, personnel and required budgets, as well as a brief statement of expected outcomes.
- 2.4 The Board, shall establish a yearly budget to address the various activities as outlined in 2.2 projected for the Niagara Catholic Parent Involvement Committee.
- 2.5 The normal reporting system for the Niagara Catholic Parent Involvement Committee will be through the appointed Superintendent of Education (Director’s designate) to the Director of Education.

3. MEMBERSHIP

- 3.1 Every effort will be made to ensure that membership is representative of the population distribution within the geographic areas of the Board’s jurisdiction with half of the parent representatives serving for a one (1) year term with the remainder serving for a two (2) year term:

| | |
|-------------------------------------|--------------------------------|
| Niagara Falls/Niagara-on-the-Lake | up to 4 Parent Representatives |
| St. Catharines | up to 4 Parent Representatives |
| Welland | up to 2 Parent Representatives |
| Fort Erie, Port Colborne, Wainfleet | up to 2 Parent Representatives |
| Thorold/Merritton | up to 2 Parent Representatives |
| Grimsby/Lincoln/West Lincoln/Pelham | up to 2 Parent Representatives |

3.2 ELIGIBILITY OF MEMBERSHIP

- 3.2.1 To be eligible for election/appointment to the Niagara Catholic Parent Involvement Committee, a parent/guardian must be a parent/guardian of a student enrolled in a Niagara Catholic District School Board school and must reside within the Board’s jurisdiction.
- 3.2.2 A parent who is employed by the Board is qualified to be appointed to the NCPIC.
- 3.2.3 A parent who is employed by the Board shall at his or her first meeting inform the NCPIC of his or her employment with the Board.

3.3 COMPOSITION OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

- The Niagara Catholic Parent Involvement Committee shall include the following:
- The number of parent members as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee,
 - The Director of Education or Designate, the appointed Superintendent of Education (non-voting member),
 - One (1) member of the Board appointed by the Chairperson of the Board for a one (1) year term (non-voting member),
 - The Bishop of the Diocese of St. Catharines or his appointed representative,
 - The number of Community Representatives as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee,
 - One (1) Principal of an elementary school of the Board recommended by the Principal/Vice-Principal Council to Senior Administrative Council,

- One (1) Principal of a secondary school of the Board recommended by the Principal/Vice-Principal Council to Senior Administrative Council,
 - One (1) teacher employed, other than a Principal or Vice-Principal, in an elementary school of the Board recommended by the Ontario English Catholic Teachers' Association (OECTA) to Senior Administrative Council,
 - One (1) teacher employed, other than a Principal or Vice-Principal, in a secondary school of the Board recommended by the Ontario English Catholic Teachers' Association (OECTA) to Senior Administrative Council,
 - One (1) person employed by the Board, other than a Principal, Vice-Principal or teacher, i.e. (support staff) recommended by Canadian Union of Public Employees (CUPE) to Senior Administrative Council,
 - One (1) parent/guardian of a student with special needs enrolled in a Niagara Catholic District School Board school may be recommended by the Special Education Advisory Committee (SEAC) to Senior Administrative Council as an advocate for special needs, and
 - One (1) Secondary Student Senate Representative to be appointed by the Student Senate.
- 3.4** The Niagara Catholic Parent Involvement Committee shall elect/acclaim members in the Fall of each school year to the committee before November 15 and before the first meeting of the Committee in the school year.
- 3.5** In specifying the number of parent members to be elected to the Niagara Catholic Parent Involvement Committee in its By-Laws, the committee shall ensure that parent members constitute a majority of the members of the committee.
- 3.6** Any appointment to the Niagara Catholic Parent Involvement Committee is of no effect unless the person agrees to the appointment.

4. VACANCIES/TERMS OF OFFICE/OFFICERS/ ELECTIONS

- 4.1** Vacancies on the Niagara Catholic Parent Involvement Committee may occur when:
- a parent member has reached the end of a one (1) or two (2) year term
 - a member resigns
 - a member is unable to fulfill his/her duties
- 4.2** A vacancy in the membership of the Niagara Catholic Parent Involvement Committee does not prevent the committee from exercising its authority to make an appointment to fill the vacancy as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee.
- Priority will be given to an individual who resides within the designated geographic area as specified in Section 3.1 and is a parent/guardian of a student who is enrolled in a Niagara Catholic District School Board school.
- 4.3** Vacancies in parent member positions shall be advertised through a variety of methods which may include:
- advertisements in newsletters of all schools or Catholic School Councils of schools of the Board,
 - advertisements in the newspaper with general circulation in the geographic jurisdiction of the Board,
 - advertisements on radio or television stations that broadcast in the geographic jurisdiction of the Board,
 - notices in schools of the Board,
 - notices on the Board website www.niagaracatholic.ca and on the websites of the Board's schools, and,
 - notices in the Parish bulletins.
- 4.4** If a vacancy of an elected parent member occurs, notification will be given to all schools, and interested parents/guardians within the designated geographic areas will be required to submit their names to the Niagara Catholic Parent Involvement Committee by a designated date.

4.4.1 If a geographic area of the Board's jurisdiction remains unfilled at the time of election, notification will be given to all schools and interested parents/guardians will be required to submit their names to the Niagara Catholic Parent Involvement Committee by a designated date.

4.4.2 The Niagara Catholic Parent Involvement Committee may appoint a parent to serve on the Niagara Catholic Parent Involvement Committee until the next election.

4.5 If a vacancy of a Community representative occurs, the Niagara Catholic Parent Involvement Committee may request the agency to appoint another member, choose a different organization, or choose not to fill the position.

4.6 If a Principal/Vice-Principal, student, teacher or non-teaching representative vacancy occurs, the Niagara Catholic Parent Involvement Committee Chairperson and the appointed Superintendent of Education shall arrange for a replacement as outlined in Section 3.3.

4.7 Individuals filling a vacated position shall hold the position until the original term for that position expires.

4.8 TERMS OF OFFICE

4.8.1 The term of office of some of the parent members of the Niagara Catholic Parent Involvement Committee shall be one (1) year and the term of office of some of the parent members shall be two (2) years, as provided in the By-Laws of the committee. Half of the parent representatives from each of the geographic areas will serve a two (2) year term with the remainder serving for a one (1) year term.

4.8.2 A member of the Niagara Catholic Parent Involvement Committee may be reappointed or re-elected to the Committee for more than one (1) term unless otherwise provided in the By-Laws of the committee.

4.9 OFFICERS

4.9.1 The Niagara Catholic Parent Involvement Committee shall have a Chairperson or, if the By-Laws of the committee so provides, a Co-Chairperson.

4.9.2 The Chairperson and/or Co-Chairperson must be parent members of the committee and shall be elected for a two (2) year term by the parent members of the committee at the first meeting of the committee in each school year that there is a vacancy in the office of the Chairperson or Co-Chairperson.

4.9.3 Only parent members with a two (2) year term on the Niagara Catholic Parent Involvement Committee are eligible to be elected to the position of Chairperson or Co-Chairperson.

4.9.4 An individual may not serve more that two (2) consecutive terms as Chairperson or Co-Chairperson.

4.9.5 An individual who has served one (1) term or two (2) consecutive terms as Chairperson or Co-Chairperson may be re-elected as Chairperson or Co-Chairperson of the committee provided at least one (1) two (2) year term has elapsed since his or her last term as Chairperson or Co-Chairperson.

4.9.6 The Chairperson or Co-Chairperson shall act as spokespersons for the committee in communicating with the Director of Education of the Board and the Board.

4.9.7 The Niagara Catholic Parent Involvement Committee shall have such other officers as are provided for in the By-Laws of the committee.

4.9.8 A vacancy in the office of Chairperson, Co-Chairperson or any office provided for in the By-Laws shall be filled in accordance with the By-Laws of the committee.

4.10 ELECTIONS

4.10.1 Elections of parent representatives to the Niagara Catholic Parent Involvement Committee are to be held in the Fall of each school year before November 15 and before the first meeting of the Committee in the school year.

- 4.10.2 Election Forms will be sent to individual Catholic School Councils one (1) month prior to the Annual Catholic School Councils' Convention. Self-nominations will also be accepted.
- 4.10.3 Names and addresses of members of the Niagara Catholic Parent Involvement Committee will be forwarded to the Director of Education within thirty (30) days of the election.
- 4.10.4 Names of the Niagara Catholic Parent Involvement Committee members will be published to the Niagara Catholic District School Board school communities.
- 4.10.5 Where a Niagara Catholic Parent Involvement Committee member resigns or is absent from three (3) consecutive Niagara Catholic Parent Involvement Committee meetings, the Niagara Catholic Parent Involvement Committee may appoint a replacement to serve until the next election as per Section 4.4 Vacancies.

5. ROLE OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE CHAIRPERSON

- 5.1 Determine the Niagara Catholic Parent Involvement Committee meetings, in consultation with the appointed Superintendent of Education.
- 5.2 Plan the agenda with the appointed Superintendent of Education.
- 5.3 Chair the Niagara Catholic Parent Involvement Committee meetings.
- 5.4 Communicate regularly with the appointed Superintendent of Education and Catholic School Councils.
- 5.5 The Chairperson must be diligent in ensuring that any views presented in the capacity of Chairperson represent fairly the position of the Niagara Catholic Parent Involvement Committee.

6. ROLE OF COUNCIL MEMBERS

- 6.1 Participate in Niagara Catholic Parent Involvement Committee meetings on a regular basis.
- 6.2 Participate in information and training sessions.
- 6.3 All members of the Niagara Catholic Parent Involvement Committee shall have the primary responsibility to work with the committee to facilitate the approved mandate.

7. ROLE OF THE APPOINTED SUPERINTENDENT OF EDUCATION

- 7.1 Facilitate and assist in the operation of the Niagara Catholic Parent Involvement Committee and assist in its operation.
- 7.2 Support and promote the approved activities of the Niagara Catholic Parent Involvement Committee.
- 7.3 Seek input from the Niagara Catholic Parent Involvement Committee.
- 7.4 Act as a resource on laws, regulations, Board policies and collective agreements.
- 7.5 Communicate with the Chairperson of the Niagara Catholic Parent Involvement Committee as required.
- 7.6 Plan the agenda with the Chairperson of the Niagara Catholic Parent Involvement Committee.
- 7.7 Assist the Niagara Catholic Parent Involvement Committee in encouraging increased parent involvement.
- 7.8 Ensure that the minutes of the meetings are recorded, maintained, and posted on the Board website.
- 7.9 Facilitate all communication between the Niagara Catholic Parent Involvement Committee and the Catholic School Councils.
- 7.10 Act as the secretary/treasurer to the Niagara Catholic Parent Involvement Committee.
- 7.11 Prepare and present a report at each meeting, including a financial statement.

8. MEETING PROCEDURES

- 8.1 Meetings will open and close with a prayer.
- 8.2 Meetings should be held on a bi-monthly basis between September to June. *Special meetings* may also be called by the appointed Superintendent of Education or by three (3) parent members by written request to the appointed Superintendent of Education.
- 8.3 Meetings will commence on time and not last more than two (2) hours, unless the Niagara Catholic Parent Involvement Committee members unanimously agree to a longer meeting of no more than thirty (30) minutes beyond the two (2) hour time limit.
- 8.4 All meetings are open to members of the public and Catholic School Councils within the Board's jurisdiction and will be held at the Catholic Education Centre.
- 8.5 Niagara Catholic Parent Involvement Committee meetings shall not proceed unless there is a quorum in attendance. A quorum is fifty percent plus one (50% + 1) of members, but at all times there must be a majority of parents at the meeting. A member who participates through electronic means shall be deemed to be present at the meeting.
- 8.6 A meeting cannot be held unless,
 - a majority of the members present at the meeting are parent members;
 - the Director of Education, or designated Superintendent of Education is present, and the appointed Trustee to the committee is present.
- 8.7 Every effort will be made to distribute the agenda to members of the Niagara Catholic Parent Involvement Committee at least five (5) calendar days prior to the meeting by delivering a notice by e-mail or regular mail and post a notice on the Board website.
- 8.8 Approved minutes of the meetings are to be recorded, maintained and posted on the Board website.
- 8.9 The Niagara Catholic Parent Involvement Committee may establish committees to carry out specific tasks or projects in accordance with the overall mandate and one (1) parent member from the NCPIC must be a part of the committee.
- 8.10 The Niagara Catholic Parent Involvement Committee shall use consensus as the usual method for developing recommendations and plans. If voting becomes necessary, a simple majority will be sufficient for a vote on any issue.
- 8.11 The Niagara Catholic Parent Involvement Committee will inform Catholic School Councils and parent communities of their activities through newsletters, special meetings, the Board website, and through liaison with Catholic School Councils. Information to Catholic School Councils shall flow through the school Principal and/or the Chairperson of the Catholic School Council.

9. SUBCOMMITTEES

- 9.1 The Niagara Catholic Parent Involvement Committee may establish subcommittees to make recommendations to the Niagara Catholic Parent Involvement Committee.
- 9.2 A subcommittee of the Niagara Catholic Parent Involvement Committee must have at least one (1) parent member of the Niagara Catholic Parent Involvement Committee.
- 9.3 A subcommittee of the Niagara Catholic Parent Involvement Committee may include persons who are not members of the committee.

10. BY-LAWS

The Niagara Catholic Parent Involvement Committee,

(a) shall make By-Laws governing the conduct of the committee's affairs; subject to the approval of the Board.

(b) shall make By-Laws,

- specifying the number of parent members to be appointed or elected to the committee, governing the process of appointment or election of parent members and governing the filling of vacancies in parent membership,
- specifying the number of community representatives, up to three (3), to be appointed to the committee, governing the process of appointment of community representatives and governing the filing of vacancies in community representative membership,
- governing the election of members of the committee to the offices of Chairperson or Co-Chairperson, and any offices provided for in the By-Laws, and governing the filling of vacancies in

- the offices of the committee,
- specifying the number of parent members of the Niagara Catholic Parent Involvement Committee that will hold office for one (1) year and the number of parent members that will hold office for two (2) years,
- specifying the length of the term of office for the community representative member(s),
- establishing rules respecting conflicts of interest of the members of the Niagara Catholic Parent Involvement Committee, and
- establishing a process for resolving conflicts internal to the committee, consistent with the Board Complaint Resolution Policy. (See Policy 800.3)

11. MINUTES AND FINANCIAL RECORDS

- 11.1 The Niagara Catholic Parent Involvement Committee shall keep minutes of all of its meetings and records of all of its financial transactions.
- 11.2 The Niagara Catholic Parent Involvement Committee shall retain the minutes of its meetings and the records of its financial transactions in accordance with the policies of the Board respecting the retention of documents by committees of the Board.
- 11.3 The minutes of the Niagara Catholic Parent Involvement Committee shall be,
 - posted on the website of the Board; and
 - sent electronically to the Chairperson or Co-Chairperson of the Catholic School Council of each school of the Board.
- 11.4 The minutes and the records of its financial transactions shall be available for examination at the Board by any person without charge for four (4) years.
- 11.5 Minutes posted on the website of the Board shall remain on the website for four (4) years.

12. INCORPORATION

The Niagara Catholic Parent Involvement Committee shall not be incorporated.

13. CONSULTATION WITH THE NIAGARA CATHOLIC DISTRICT SCHOOL BOARD, AND THE MINISTRY OF EDUCATION

- 13.1 The Niagara Catholic District School Board may solicit and take into consideration the advice of the Niagara Catholic Parent Involvement Committee with regards to matters that relate to improving student achievement and well-being.
- 13.2 The Niagara Catholic District School Board shall inform the Niagara Catholic Parent Involvement Committee of its response to advice provided to it by the committee.
- 13.3 The Ministry of Education may solicit and take into consideration the advice of Niagara Catholic Parent Involvement Committee with regard to matters that relate to improving student achievement and well-being.

14. CONSULTATION BY THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

The Niagara Catholic Parent Involvement Committee may solicit and take into consideration the advice of parents/guardians of students enrolled in schools of the Board with regard to matters that relate to improving student achievement and well-being.

15. SUMMARY OF ACTIVITIES

- 15.1 The Niagara Catholic Parent Involvement Committee shall annually submit a written summary of the committee's activities to the Chairperson of the Board and to the Director of Education of the Board.
- 15.2 The summary of activities shall include a report on how funding, if any, provided under the Education Act for the Niagara Catholic Parent Involvement Committee was spent.
- 15.3 The Director of Education or designate shall,
 - provide the summary of activities to the Catholic School Councils of the schools of the Board; and
 - post the summary of activities on the website of the Board.

16. DELEGATIONS

- 16.1 Individuals may approach the Chairperson of the Niagara Catholic Parent Involvement Committee or the appointed Superintendent of Education to be placed on the agenda. This request must be in writing and received at least two (2) weeks before the meeting. The Chairperson, in consultation with the appointed Superintendent of Education, may approve or reject such requests.
- 16.2 Delegations will be limited to ten (10) minutes.
- 16.3 Following a presentation, the Niagara Catholic Parent Involvement Committee will decide whether to amend the agenda at that point, refer it to a future meeting, or take no action.

17. RESOLUTION OF CONFLICTS

If the appointed Superintendent of Education, after discussion with the Niagara Catholic Parent Involvement Committee Chairperson, determines that any of the members have contravened Regulation 330/10 or Board Policy 800.1, the appointed Superintendent of Education or Chairperson will discuss the matter with the Director of Education. Please see the Complaint Resolution Policy No. 800.3.

Conflict Resolution Process (adapted from School Councils-A Guide for Members)

- If a member becomes disruptive during a meeting, the Chairperson shall ask for order.
- If all efforts to restore order fail or the unbecoming behaviour continues, the Chairperson may direct the individual Niagara Catholic Parent Involvement Committee member to leave the meeting, citing reasons for the request.
- The removal of member for one (1) meeting does not prevent the member from participating in future meetings of the Niagara Catholic Parent Involvement Committee.
- The incident shall be recorded and submitted to Director of Education by the appointed Superintendent of Education within one week of the meeting.
- It is recommended that parties involved in the conflict follow the Board's Complaint Resolution Policy No. 800.3.
- Upon removal of a member, a special meeting shall be called, the purpose of which will be to arrive at a mutually acceptable solution to the dispute.
- Such a meeting shall be a private meeting and not construed as a meeting of the Niagara Catholic Parent Involvement Committee.
- Any resolution reached at the meeting to resolve the conflict shall be signed and respected in full by all parties to the agreement.

18. CODE OF ETHICS

A member shall:

- Consider the best interest of all students.
- Be guided by the Mission Statement of the Board.
- Become familiar with the Education Act according to school and Board guidelines, and Ministry of Education Regulations.
- Maintain the highest standards of integrity, recognizing and respecting the personal integrity of each member of the school community.
- Treat all other Niagara Catholic Parent Involvement Committee members with respect and allow for diverse opinions to be shared, without interruption.
- Create a positive environment in which individual contributions are encouraged and valued.
- Acknowledge democratic principles and accept the consensus of the Niagara Catholic Parent Involvement Committee for recommendation to the Superintendent of Education.
- Respect the confidential nature of some school business, respect the limitations this places on the operation of the Niagara Catholic Parent Involvement Committee, and not disclose confidential information.
- Focus discussions at Niagara Catholic Parent Involvement Committee meetings to those items that fall within the mandate of Niagara Catholic Parent Involvement Committee.
- Use established communication channels when questions or concerns arise.

- Promote high standards of ethical practice within the school communities.
- Not accept any payment for their Niagara Catholic Parent Involvement Committee involvement.
- Refrain from making any negative statements about any individual or groups.
- Declare any conflict of interest.

19. FUNDRAISING

19.1 Any funds/or assets generated through activities assisted by the Niagara Catholic Parent Involvement Committee are the property of the Board.

20. REMUNERATION

20.1 A person shall not receive any remuneration for serving as a member of the Niagara Catholic Parent Involvement Committee.

20.2 Subsection (1) does not preclude payment of an honorarium under section 191 of the Act that takes into account the attendance of a Board member at the Niagara Catholic Parent Involvement Committee meeting.

20.3 The Board shall reimburse members of the Niagara Catholic Parent Involvement Committee for pre-approved travel expenses through the Superintendent of Education in accordance with Board policies.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: NIAGARA CATHOLIC STRATEGIC DIRECTION PRIORITY
INDICATORS 2011-2012**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as presented.

Prepared by: Senior Administrative Council
Presented by: John Crocco, Director of Education
Recommended by: John Crocco, Director of Education
Date: May 24, 2011



REPORT TO THE COMMITTEE OF THE WHOLE MEETING MAY 10TH, 2011

NIAGARA CATHOLIC STRATEGIC DIRECTIONS PRIORITY INDICATORS 2011-2012

BACKGROUND INFORMATION

In compliance with the Niagara Catholic Vision 2020 Strategic Plan, the Niagara Catholic Strategic Directions Priority Indicators 2011-2012 are presented to the Committee of the Whole for consideration. (Appendix A)

Based on the Vision 2020 Strategic Plan, the Niagara Catholic Strategic Directions Priority Indicators builds on the 2010-2011 Niagara Catholic System Priorities. Rooted in the Board approved Vision 2020 Strategic Directions and Enabling Strategies, the specific indicators are intended to provide the framework to measure the progress in achieving the two (2) Strategic Directions and the seven (7) Enabling Priorities.

Senior Administrative Council has selected the indicators following discussions with administrators and staff at the Catholic Education Centre and will utilize the priority indicators as the focus in designing the Annual Board Budget for 2011-2012.

Once approved by the Board, a copy of the Niagara Catholic Strategic Direction Priority Indicators 2011-2012 will be sent to all Principals, Vice-Principals, Managers, the Diocese of St. Catharines, SEAC, Catholic School Councils and the Niagara Catholic Parent Involvement Committee. A poster size copy of the 2011-2012 priority indicators will be placed in a public location in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic. A copy will also be placed on the Board website and Facebook account.

A Mid-Year Progress Review of the 2011-2012 Priority Indicators will be presented at the January 2012 Board Meeting with a Niagara Catholic Strategic Directions Priority Indicators Achievement Report for 2011-2012 presented at the September 2012 Board Meeting.

RECOMMENDATION

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the Niagara Catholic Strategic Directions Priority Indicators 2011-2012, as presented.

Prepared by: Senior Administrative Council
Presented by: John Crocco, Director of Education
Recommended by: John Crocco, Director of Education
Date: May 10th, 2011



NIAGARA CATHOLIC STRATEGIC DIRECTIONS PRIORITY INDICATORS 2011-2012

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

- To enhance our distinctive Catholic educational system by designing and implementing a Niagara Catholic Faith Formation program, rooted in the Board's Vision 2020 Strategic Plan, and integrating into programs and services for students, parents and the community served by the Board by June 2012.
- To conduct a Niagara Catholic elementary and secondary Student Conference 2012 focused on the theme of "Nurturing the Distinctiveness of Catholic Education" by March 2012.

Advance Student Achievement for All

- To continue to support all students who are six years of age in the development of literacy and numeracy skills, particularly in learning to read, by June 2012
- To expand and enhance e-Learning initiatives in Niagara Catholic by June 2012.
- To continue with system implementation of the Ministry of Education Policy "Growing Success" – Assessment, Evaluation and Reporting in Ontario Schools" and the Niagara Catholic Assessment, Evaluation and Reporting K-12 Policy and Guidelines for all schools in the Board by June 2012.
- To continue to advance student achievement through Ministry of Education, Board and School initiatives on Provincial EQAO Primary and Junior Assessments, EQAO Secondary Mathematics Assessment, and the Ontario Secondary School Literacy Test (OSSLT) by June 2012.
- To align and design initiatives to achieve the target of 85% graduation rate of 2011-2012 Grade 12 students by June 2012.

ENABLING STRATEGIES

Provide Supports for Success

- To design a Niagara Catholic Mental Health Support Plan to address the need for increased supports for mental health by June 2012.

Enhance Technology for Optimal Learning

- To design a comprehensive Niagara Catholic Teaching and Learning through Technology Blueprint by March 2012.
- To continue the implementation of the Niagara Catholic Data Warehouse with elementary and secondary staff by June 2012.
- To initiate the implementation of a hardware platform for all school-based computer technology by September 2012.

Building Partnerships and Schools as Hubs

- To continue to expand educational research in the Board to include Board research projects, the sharing of current research, and an extension of research partnerships with outside agencies by June 2012.
- To continue to build capacity with Trustees, the Diocese of St. Catharines, Parishes, administrators, staff and parents by providing information and opportunities for dialogue on Catholic education.
- To develop and implement programs through the engagement of community groups and the community use of schools program to address the needs of children and families including nutrition, physical activity and literacy by June 2012.

Strengthen Human Resource Practices and Develop Transformational Leadership

- To develop a Niagara Catholic Hiring Policy and process for the selection of staff by March 2012.
- To develop a Niagara Catholic Leadership Succession Planning Policy and process for the selection to all positions of leadership within Niagara Catholic by March 2012.
- To design and implement an annual Niagara Catholic Human Resources Certificate Program for all administrators by October 2011 for the 2011-2012 school year.

Create Equity and Accessibility of Resources

- To consolidate the implementation of the Teaching Learning Critical Pathway initiative in all elementary and secondary schools by June 2012.
- To expand the secondary Math TLCP process to all Academic and Applied Mathematics courses by June 2012.
- To expand the Collaborative Inquiry for Learning in Mathematics process in all elementary schools by June 2012.
- To implement a plan to identify and remove barriers to individuals with disabilities in Board facilities as identified in the 2011-2012 Niagara Catholic Accessibility Plan by August 31, 2012.

Ensure Responsible Fiscal and Operational Management

- To ensure that all Catholic Education Centre departments develop annual Operational Plans and review cycles, which align with the Vision 2020 Strategic Plan by October 2011.
- To comply with Ministry of Education requirements for fiscal financial management with a balanced budget.
- To consolidate key risks and mitigate budget factors into a single risk plan by June 2012.
- To ensure that the Internal Audit Plans are presented to the Audit Committee as required throughout 2011-2012.
- To ensure that the External Audit Plans are presented to the Audit Committee as required throughout 2011-2012.
- In compliance with Ministry directives, to ensure that the Board Purchasing Policy is monitored for compliance by June 2012.
- To implement a plan to generate savings on electrical energy through the installation of solar photovoltaic systems at Our Lady of Fatima Catholic and St. Joseph Catholic Elementary Schools in Grimsby by September 2011.
- To develop, implement and monitor the day cleaning program in all school facilities by June 2012.
- To enhance the Niagara Catholic Green Niagara program to continue the reduction of total energy consumption within Niagara Catholic facilities over the average consumption in previous years.

Address Changing Demographics

- To develop a report on school capacities, enrolment, attendance area boundaries and accommodation utilization with recommendations to address the changing demographics in Niagara Catholic to meet the timelines of Board motions, by October 2011.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE MEETING OF APRIL 6, 2011**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of April 6, 2011, as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, APRIL 6, 2011

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, April 6, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Racine.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair Racine.

2. Roll Call

| Members | Affiliations | Present | Excused | Absent |
|---------------------|--------------------------------------------------|---------|---------|--------|
| Anna Racine | The Tourette Syndrome Association of Ontario | ✓ | | |
| Kim Rosati | VOICE for Hearing Impaired Children | ✓ | | |
| Connie Parry | Association for Bright Children | ✓ | | |
| Heather Schneider | Community Living-Welland/Pelham | | ✓ | |
| Sarina Labonte | Community Living-Grimsby, Lincoln & West Lincoln | | ✓ | |
| Rob Lavorato | Down Syndrome Caring Parents (Niagara) | ✓ | | |
| Mike Gowan | Autism Ontario | ✓ | | |
| Jim Wells | John Howard Society of Niagara | ✓ | | |
| Dianne Radunsky | Ontario Brain Injury Association | ✓ | | |
| Naomi Gutknecht | Learning Disabilities Association – Niagara | ✓ | | |
| Bill Helmeczi | Pathstone Mental Health | ✓ | | |
| Trustees | | | | |
| Father Paul MacNeil | | ✓ | | |
| Rhianon Burkholder | | ✓ | | |

The following staff were in attendance:

Yolanda Baldasaro, Superintendent of Education; **Marcel Jacques**, Administrator Special Education; **Pat Rocca**, Principal – Elementary; **Ted Farrell**, Principal – Secondary; **Tina DiFrancesco**, Recording Secretary

3. Approval of the Agenda

Moved by Mike Gowan
Seconded by Rob Lavorato

THAT the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of April 6, 2011.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Special Education Advisory Committee Meeting of March 2, 2011

Moved by Connie Parry
Seconded by Trustee Burkholder

THAT the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of March 2, 2011, as presented.

CARRIED

B. PRESENTATIONS

1. Mobile Intensive Treatment Team (MITT) – Bill Helmeczi

Bill Helmeczi presented information about Pathstone Mental Health, which is the primary provider of mental health services for children, youth and their families in the Niagara Region. An explanation was given of the vast array of services and programs that Pathstone Mental Health provides.

Programs offered include the Mobile Intensive Treatment Team (MITT) and the Family Preservation Program. The MITT is a very intensive treatment and support program. Referrals for MITT and FPP go through Contact Niagara. Questions were asked throughout the presentation.

Superintendent Baldasaro presented information on the Pathstone Foundation's Sponsorship Event which is being held on Friday, June 3rd at Club Italia in Niagara Falls. Rick Mercer is the guest speaker for the event.

C. VISIONING

1. Goals and Vision for 2010/2011

A discussion was held in regards to the ERT Survey that was held last year. Staff informed the members that best practices are shared at ERT meetings with respect to communication and professional development is ongoing. Agency information is sent out to staff when provided. Staff will provide a report of the progress from the feedback with respect to resources, communication and professional development and present it at the next meeting.

Plans for an EA survey will be deferred to the next meeting.

D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF MARCH 2, 2011

1. Learner Advocacy

2. Parent Outreach

2.1 Community Support Information Evening (CSI)

The Community Support Information Evening (CSI) will be held on Tuesday, May 17th from 6:00p.m. - 8:00p.m at the Catholic Education Center for the elementary level. Invitations were handed out to all the members to set up booths for their agencies. Staff provided information in regards to the agenda for the evening.

3. Program and Service Recommendations

4. Special Education Budget

A possible presentation by Superintendent Reich will be held in June.

5. Annual Review, Special Education Plan

The Special Education Plan will continue to be revised yearly. Staff will highlight any changes at the June meeting.

6. Other Related Items

6.1 Letter regarding Special Education requirements to Minister of Education/Ontario College of Teachers

Chair Racine presented the draft letter to the SEAC members for review. A discussion was held in regards to the letter asking the Ministry of Education to make it a mandatory requirement for teachers to obtain the Special Education Part I course prior to obtaining their teaching certificate. A recommendation was made by the SEAC to have the Board approve the letter to the Ministry of Education.

Approval of the letter from the Special Education Advisory Committee to the Ministry of Education

Moved by Mike Gowan
Seconded by Jim Wells

That the Niagara Catholic District School Board approve the attached letter from the Special Education Advisory Committee to the Ministry of Education regarding Special Education Part 1.

CARRIED

6.2 Update from Superintendent Baldasaro regarding Senior Administrative Council's feedback on additional qualifications for new teachers

Superintendent Baldasaro reported that she brought forward to Senior Administrative Council SEACs recommendation to place a higher "weight" to teacher candidates who have completed the Ontario College of Teachers Special Education Part I course in their determination for hiring.

6.3 Discussion regarding procedure for recruiting support for letter

A discussion was held in regards to recruiting support for the letter to the Ministry of Education from other SEACs and the Chair of the Minister's Advisory Council on Special Education (MACSE). Superintendent Baldasaro presented the February 2011 MACSE Meeting Summary.

6.4 Ontario College of Teachers (OCT) request for feedback to Additional Qualifications (AQ) Course Guidelines

Information was presented to the SEAC members to bring back to their agencies for review.

7. Policy Review

The Environmental Stewardship Statement of Policy and Administrative Guidelines were presented and sent electronically to the members for review. The deadline to respond is on April 11th.

E. AGENCY REPORTS

1. VOICE for Hearing Impaired Children – Kim Rosati

- Update on Dress Loud Day May 6th, 2011
Our Public Health Nurses will be meeting with the Principals of all elementary and secondary schools prior to May 6th with information for Dress Loud day. They will bring important information to raise peer and educator awareness about the needs of students with a loss.
- VOICE Parent Mentor Program
Over the years VOICE for Hearing Impaired Children has prided itself with its strong network of parents who provide guidance and assistance to young families. Due to different needs VOICE is expanding its Parent Support Program. The goals of this program will be to:
 - 1) To increase our personal outreach and accessibility to new families.
 - 2) To properly train and support VOICE Parent Mentor Volunteers.
 - 3) To help inform new families about resources and services available to their children with hearing loss in their community in their first language and contribute to their child's success in school.
 - 4) To ultimately improve the lives of children with hearing loss and the lives of their families.

The wealth of knowledge and understanding that parents share with each other can be a vital source of information and support.

- VOICE for Hearing Impaired Children Presents:
A Professional Development Workshop on Friday May 6, 2011 in Guelph, Ontario.
VOICE is pleased to announce this program has been approved by AG Bell Academy for Listening and Spoken Language to offer LSLS CE Credit.

Morning Session:

Auditory Brain Development: The Key to Listening, Language and Literacy

Presenter: Carol Flexer, PhD, CCC-A, LSLS, Cert. AVT


Distinguished Professor Emeritus, Audiology; University of Akron, Akron, Ohio

Afternoon Session:


From Theory to Practice: Connecting Auditory-Verbal Development with the Curriculum

Presenters : Tina Olmstead LSLS, Cert. AVT and Jane Kelly, LSLS, Cert. AVT Itinerant

Teachers of the Deaf and Hard of Hearing, Ottawa-Carleton District School Board

 For further information and to REGISTER please click here

TO REGISTER ONLINE FOLLOW THIS LINK:

 <http://www.gifttool.com/registrar/ShowEventDetails?ID=1784&EID=9435>

If you register for BOTH the Professional Development Workshop and the VOICE Conference "Brain Power", get a the discounted conference fee of only \$55!!

- INCREASED GOVERNMENT FUNDING FOR COCHLEAR IMPLANTS IN ONTARIO

A message to our members and supporters,

VOICE for Hearing Impaired Children wishes to express our sincere appreciation on behalf of families with children with hearing loss following the announcement by the Ontario Ministry of Health this week of the increased government funding for cochlear implants. This is a tremendous step towards assuring access to this enabling technology for children and adults with severe and profound hearing losses who will benefit, without question. We are very grateful that the Ontario government has recognized the needs of individuals with hearing loss and prioritized cochlear implant funding.

The majority of children born with a hearing loss can learn to listen and to speak, however, learning to listen with a cochlear implant device takes time and the expert guidance of a Certified Auditory-Verbal Therapist. Weekly intervention is necessary to help children learn to maximize the use of their assistive listening devices, likened to the therapy needed to learn to walk using prosthesis.

In most jurisdictions in Ontario, Auditory-Verbal rehabilitation is not publicly available for school-aged children. The VOICE registered charity has responded to the need for therapy by increasing its compliment of Auditory-Verbal Therapists and by mentoring teachers of the deaf in the auditory-verbal approach in some school boards in Ontario.

With the welcomed funding increase for the cochlear implant programs, the VOICE Auditory-Verbal Therapy Program will experience additional demand. Since the Ontario government's announcement this week we have already received 6 new requests from parents for cochlear implant rehabilitation.

We are hopeful that the Government of Ontario will recognize the need to provide funding for the cochlear implant rehabilitation which goes hand in hand with ensuring the successful utilization of this technology and helping children with hearing loss learn to hear, listen and speak.

Norah-Lynn McIntyre
Executive Director
nlmcintyre@voicefordeafkids.com 416-487-7719

2. **Down Syndrome Caring Parents (Niagara) – Rob Lavorato**

- The Annual General Meeting was recently held. The DSCP newsletter will be forwarded when it becomes available.

3. **Community Living – Welland/Pelham – Heather Schneider**

- Nil Report

4. **Association for Bright Children – Connie Parry**

- Nil Report

5. **Community Living – Grimsby, Lincoln and West Lincoln – Sarina Labonte**

- Nil Report

6. **Autism Ontario – Mike Gowan**

- Interviews for the Executive Director position is ongoing
- Autism Awareness fundraising will be happening in the near future.

7. **The Tourette Syndrome Association of Ontario – Anna Racine**

- A Bowling event was held for families of the TSAO.

8. **John Howard Society of Niagara – Jim Wells**

- Construction is still underway for the new facility in Welland.
- A contract between the University of Buffalo and the John Howard Society is in the process.

9. **Ontario Brain Injury Association – Dianne Radunsky**

- Nil Report

10. Learning Disabilities Association (Niagara) – Naomi Gutknecht

- The LDANR is hosting a presentation called Taming the Chaos on May 10th at St Francis Secondary School from 6:00-7:00pm. The guest speaker is a retired teacher who has ADHD herself and is now coaching children and youth who have ADHD. The workshop is for parents, teachers, tutors or anyone who works with children with ADHD. She will present on various effective tools and strategies that can be used to while dealing with ADHD.
- A new session of BEST and STEPS (our social skills programs) are starting up again next week.
- LDANR is really growing and has raised awareness in the Niagara area. Our Spring Reading Rocks program received over 90 applicants already and we can only accept 30 families.

11. Pathstone Mental Health – Bill Helmeczi

- Nil Report

F. STAFF REPORTS

1. Patsy Rocca – Principal, Elementary

- The Regional Science Fair has been completed and students receiving honourable mention were recognized on April 6th at Centennial College for their scientific talents.
- The Celebrating Equity and Diversity Symposium is taking place on Monday, April 11th.
- During the Lenten Season, students will be participating in such activities as: Stations of the Cross, Reconciliation, and Lenten Food Drives.
- Eco Schools are back in running as Earth day quickly approaches. All Eco school teams are busy preparing for the spring plans.
- Education week is taking place during the first week of May. All students will be showcasing their schools once again throughout the community.

2. Ted Farrell – Principal, Secondary

Blessed Trinity

- We have created a “Special Education Corner” on the bulletin board in the Staff Room. This area will highlight information about various exceptionalities and make staff aware of upcoming workshops/conferences that they may be interested to further their professional development in the area of Special Education.
- Each month, the department will highlight a different exceptionality for teachers. As a result of a recent survey, we know that our teachers want to learn more about Learning Disabilities, Mild Intellectual Disabilities and Autism, to start. We would like to thank the Niagara Chapter of the Learning Disabilities Association of Ontario for their amazing response in providing literature, resources and a contact for all inquiries. One family has already contacted them and is very excited to participate in the programs LDAO has to offer!
- Our students attended the SNAP program at Brock on March 10, 2011. We would like to thank the Board for the support they provide in terms of scheduling and transportation. This program is thoroughly enjoyed by all of our students. The program is a full morning of movement activities geared for all levels of ability. Our students absolutely love working with the Brock students.

- Recently, three peer helpers from Blessed Trinity, a peer helper from Notre Dame and one of our students with autism attended the Re-Action 4 Inclusion Conference in Orillia Ontario.(March 25-27) This was the third year for this conference, and it remains to be a fantastic learning experience for all who attend. This is a youth conference, organized and run by youth with the support of Re-Action 4 Inclusion and the Ontario Association for Community Living. This year over 160 youth spent Friday evening, Saturday and Sunday attending workshops, break out groups, team building exercises listening to guest speakers of all aspects of diversity in our schools and community. Students from Niagara Catholic “walk the talk” of inclusion, acceptance and understanding. Ms. Phillips, the Special Education Class teacher felt a great deal of pride in the students, their message and most of all, in their exemplary conduct. Thank you to Grimsby/Lincoln and Welland Association, Blessed Trinity and Notre Dame for covering the costs for the conference.
- On March 2nd and 3rd - two of our students competed at a swim meet at the Etobicoke Aquatic Centre. (All Ontario High School Swim Meet) Warren McDonald competed in the 50 meter front crawl and placed in the top ten. Alex Book competed in the same class as well as the 50 meter back crawl. Special thanks to Educational Assistant Donna Saunders for her coaching expertise!
- Our Thundercats cheerleaders are going to be competing on the weekend of May 6th, 2011 at the Cheer Evolution 2011 Canadian National Championship in Niagara Falls. Four students from our Special Education area along with EA coach Laura Sgambato will be showing off their spirit and hoping to duplicate an earlier win this year. Go Thundercats Go!
- Our Special Education team is also working diligently in training and implementing a comprehensive Structured Teaching program for our students with Autism. Thanks to Cathy McMullin and Melissa for all their support and expertise.
- On May 6th, 2011 Blessed Trinity will host a Spirit Day for students with Special Needs. This year’s theme complements the Board’s theme of Celebrate the Spirit. We will have a variety of non-competitive activities, lunch and a dance. The planning is in the works!

Denis Morris

- On March 19th, we participated in the Special Needs Activity program at Brock University and we will be attending Beach Volleyball at Holy Cross on Friday, April 15th, 2011. Two of our students are involved in co-op placements at Kelsey’s Restaurant and three students are involved in in-school co-op placements in the school cafeteria. Employability Skills Plan (ESP) is in effect for students involved in transitioning to the community both for co-op and soon to be graduates. We have four students who will be graduating from the Special Education class and future plans include employment training, vocational and skill training.

Holy Cross

- The Holy Cross Special Education department is preparing to host their 12th annual Beach Volleyball tournament on April 15th. Special Education classes from all of the secondary schools in our Board have confirmed their attendance. Games will be played in the large gym all morning followed by a pizza lunch in the cafeteria and a dance back in the gym. In keeping with the beach theme, two of our students will be working hard at their supported co-op at Dairy Queen to make over 100 ice cream sandwiches to serve to our guests as a special dessert treat! Special thanks to Mr. Jim Craig's Phys-Ed class for all of their assistance in organizing this event.

St. Francis

- All of our regular items are in place, including co-ops for Special Education Class students, and participation of our students in the Special Education Events at Saint Michael, Lakeshore Catholic (and Holy Cross later this month).
- A new inclusion would be the completion of the OSSLT on Thursday, March 31st and the completion of a "mock" literacy test by our Grade 9 students as the start of preparation for the OSSLT next year.

- We are also in the midst of transition meetings and IPRCs for our incoming Grade 9 students. Special Education staff and Student Services staff are in contact with the Grade 8 teachers and ERTs from our feeder schools, as we develop transition strategies for all of the Special Education students coming to St. Francis next year.

Notre Dame

Special Education Class:

- This month the students from the Special Education Class enjoyed an outing to Lakeshore Catholic's "Hurray for Hollywood" event where they watched school-made videos starring students from all the classes in the Board. Later a dance was held. Great fun was had by all!
- As part of their semi-annual Christian service project the students from the Special Education Class labelled, stuffed, stamped and sealed 3,303 Easter envelopes for St. Kevin's Church.
- Three students from our class are learning to sew under the excellent tutelage of Mrs. Leeuwenburg (EA). They have completed a plastic canvas craft, decorated a sewing box, hand sewn a pin cushion and have used the machine to sew a school bag with the ND logo. They are excited to complete the rest of the projects planned for the semester!

Resource:

- We have had a very busy month preparing for the OSSLT. This year marked the largest group of students to write the test at ND – and therefore the largest group to require accommodations.
- We are preparing for IPRC meetings. Parents are still getting used to the idea that the IPRC can be waived if there is no new information to be presented that would change Identification or Placement.
- A small group of students and Peer Helpers recently attended the "Action – Reaction" leadership conference. A Notre Dame Peer Helper was actually part of the team that led the conference. Leadership and Peer Support continue to be a successful program at ND with 46 students participating over the course of four periods.

Saint Paul

- Our Special Education classroom is undergoing some changes. Study carols and other additions are being set up so we can implement the principles of "structured teaching" in the routines for most of the students. "Structured teaching" is a method that promotes independence and meaning through structure and organization in the classroom.
- More changes are occurring in our "sensory room", where a "face lift" is under way. Thanks go to Amanda Liefel, our volunteer artist.
- The class is learning all about public transportation in preparation to the class trip to see the Toronto Blue jays play the Oakland "A"s on April 7th. The class will be using both the "GO" bus and "GO" train to get to the Roger's Centre.

3. Marcel Jacques – Administrator Special Education

- A Special Education Class Teacher workshop is being held on May 25th to share best practices on completing IEP and IPRC forms.
- A Secondary ERT workshop is being held on May 31st to further equip them in their efforts to assist Applied Level Grade 9 Mathematics students.
- The Ministry of Education has requested that School Boards ask Principals to complete the PPM140 survey related to students with ASD.

4. Yolanda Baldasaro – Superintendent of Education

- To celebrate the accomplishments of staff and students with Specialist High Skills Majors, Niagara Catholic is proud to announce that Alexandre Bilodeau, First Canadian Gold Medalist in a Canadian hosted Olympics, has been invited as the keynote speaker to provide a motivational address to staff and students. This exciting event will take place on **Thursday, April 28, 2011** at the **Grimsby Peach King Arena**, beginning at approximately 9:00 a.m. and concluding at approximately 1:00 p.m.

G. TRUSTEE REPORTS

1. Father Paul MacNeil – Trustee

- Eco-Awards: 12 Schools were given recognition by the Niagara Conservation Authority for their outstanding contribution to a greener Niagara and were presented plaques at the March 25th Board meeting.
- Policies: The Complaint Resolution Policy and Nutrition Policy were approved at the March 25th Board meeting. Thank you to all members of SEAC for their input in the vetting process.
- Full Day Early Learning Kindergarten Program: Niagara Catholic District School Board will be entering the third year of this program by adding 12 new schools to the roster of participating schools, bringing the total schools participating to 21.
- Ontario Catholic Student Leadership Conference: From March 30th to April 1st, 400 students from across Ontario participated in the first Ontario Catholic Student Leadership Conference held at the Hilton Hotel on Fallsview Avenue in Niagara Falls. Aptly entitled "Lighting the Way," the conference highlighted the goals and vision of Catholic Education in Ontario, with keynote speakers Fr. Norm Roberts, Fr. Jim Mulligan and greetings from Leona Dombrowski, Minister of Education. The conference was a huge success.

2. Rhianon Burkholder – Trustee

- Nil Report

H. NEW BUSINESS

1. Learner Advocacy

2. Parent Outreach

2.1 IEP Survey

Staff explained the process of the IEP survey and results from previous years. A decision was made to do the survey electronically every 2 years. Staff will investigate the possibility of an electronic survey and provide feedback at a future meeting.

3. Program and Service Recommendations

4. **Special Education Budget**
5. **Annual Review, Special Education Plan**
6. **Other Related Items**
7. **Policy Review**

I. CORRESPONDENCE

1. A letter was received from the Ministry of Education regarding the SEAC learning website.
2. A letter was received from the Trillium Lakelands District School Board regarding issues related to the use of safety harnesses on school buses.
3. A letter was received by the Peterborough Victoria Northumberland and Clarington Catholic District School Board requesting that the Ministry of Education create a province-wide Special Education survey for use by parents, students and other stakeholders.

Correspondence will be included in the agenda package and addressed at the following meeting.

J. QUESTION PERIOD

Chair Racine inquired about SEAC membership and Superintendent Baldasaro stated that she will provide more information at the next meeting.

K. NOTICES OF MOTION

L. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS

1. Supervise Alternative Learning Program (SAL)

Special Education staff will do a future presentation.

2. Mental Health Initiatives through Niagara Catholic District School Board

Special Education staff will do a presentation in May or June.

3. Special Education Budget

A possible presentation by Superintendent Reich will be held in June.

M. INFORMATION ITEMS

N. NEXT MEETING:

Wednesday, May 4, 2011 at 7:00p.m. at the Catholic Education Centre

O. ADJOURNMENT

Moved by Rob Lavorato

Seconded by Dianne Radunsky

THAT the April 6, 2011 meeting of the Special Education Advisory Committee be adjourned.

CARRIED

This meeting was adjourned at 9:45p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: NIAGARA CATHOLIC TECHNOLOGY SKILLS
COMPETITION 2011**

The report on the
Niagara Catholic Technology Skills Competition 2011
is presented for information.

Prepared By: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator – Student Success
Marco Magazzeni, Consultant: Technology/SHSM

Presented By: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator – Student Success
Marco Magazzeni, Consultant: Technology/SHSM

Approved By: John Crocco, Director of Education

Date: May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING MAY 24, 2011

NIAGARA CATHOLIC TECHNOLOGY SKILLS COMPETITION 2011

BACKGROUND INFORMATION

Each year, hundreds of Niagara Catholic students learn about the many career opportunities available to them in the skilled trades through programs offered at their schools. For the past seven years, Niagara Catholic has provided students the opportunity to showcase what they have learned in class at our annual Technology Skills Competition. This year, more than 240 students in Grades 10 through 12 participated in the Niagara Catholic Technology Skills Competition. The competition took place at the Glendale Campus of Niagara College in Niagara-on-the-Lake on March 3rd, 2011 and at the Seaway Mall on Niagara Street in Welland, on March 24th and 25th, 2011.

Team Niagara Catholic was well represented in the Ontario Skills Competition at RIM Park in Waterloo which ran from Monday May 2nd through to Wednesday, May 4th, 2011. Over twenty students represented Niagara Catholic in various competitions including Architectural Design, Auto Service, Baking, Cabinetmaking, Individual Carpentry Team Carpentry, Culinary, Desktop Publishing, Electrical Wiring, Hairstyling, Home Building, Landscape Gardening, Photography, Plumbing, TV & Video Production, and Web Design.

Two students earned gold medals in the Ontario Skills Competition and will travel to Quebec City for the Skills Canada National Competition, from June 1st through June 4th, 2011. The students will be representing Niagara Catholic as part of Team Ontario. This is the fourth year in a row that Niagara Catholic students have advanced to the National Competition level.

Congratulations to the following students for achieving gold and silver medals at the Ontario Skills Competition.

GOLD: Nasir Dowlatkhahi, Saint Michael Catholic High School – Web Design
Craig Vandenberg, Saint Michael Catholic High School - Electronics

SILVER: Rebekka Schmitt, Blessed Trinity Catholic Secondary School – Culinary Arts
Ashley Gerada, Notre Dame College School – Hairstyling

The report on the Niagara Catholic Technology Skills Competition 2011
is presented for information.

Prepared By: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator – Student Success
Marco Magazzeni, Consultant: Technology/SHSM

Presented By: Yolanda Baldasaro, Superintendent of Education
David Pihach, Administrator – Student Success
Marco Magazzeni, Consultant: Technology/SHSM

Approved By: John Crocco, Director of Education

Date: May 24, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: FULL DAY EARLY LEARNING KINDERGARTEN
EXTENDED DAY PROGRAM – UPDATE**

The Full Day Early Learning Kindergarten
Extended Day Program – Update
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
James Woods, Controller of Plant

Presented by: Yolanda Baldasaro, Superintendent of Education
James Woods, Controller of Plant

Approved by: John Crocco, Director of Education

Date: May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING MAY 24TH, 2011

FULL DAY EARLY LEARNING KINDERGARTEN EXTENDED DAY PROGRAMS - UPDATE

BACKGROUND INFORMATION

On December 16, 2010, the Ministry of Education released Memorandum 2010:EL12 - Regulatory Amendments for Full-Day Junior Kindergarten and Kindergarten and Extended Day Programs. This memorandum included new information and regulatory requirements to comply with Ontario Regulations 511/10 - Junior Kindergarten and Kindergarten, 509/10 - Extended Day Programs and 510/10 - Class Size.

The Niagara Catholic District School Board has received approval from the Ministry of Education to implement the operation of Full Day Junior Kindergarten and Kindergarten and Extended Day Programs in ten (10) sites in the 2011-12 school year. For Niagara Catholic, the list of schools include St. Joseph, Grimsby, Our Lady of Fatima, St. Catharines, St. Denis, St. Catharines, St. Patrick, Niagara Falls, Father Hennepin, Niagara Falls, St. Mary, Welland, Holy Name, Welland, St. Therese, Port Colborne, St. Mark, Beamsville, Our Lady of Victory, Fort Erie.

Under Ontario Regulation 509/10 - Extended Day Programs, district school boards are responsible for determining viability and setting the fees for the Extended Day Program.

Fee Calculation Process: Determination of Daily Base Fee:

District school boards are required to determine a board-wide base daily fee by projecting the operating costs for a single Extended Day Program unit using a per-unit enrolment of 25 pupils for the Extended Day Program. Using the revised fee calculation tool template provided through the Ministry of Education Early Learning Division, a base daily fee of \$23.50 was calculated and posted on our Board website. This fee was used in surveys sent to the appropriate Full Day Early Learning Kindergarten Program (FDELKP) school communities to determine viability.

Viability of Extended Day Programs:

The Board is not required to operate an Extended Day Program at sites where:

- a) there is a projected enrolment of less than 10 pupils in at least one part of the day (before or after school) and
- b) the appropriate projected pupil enrolment cannot be reached by opening up to at least 25 per cent of extended day spaces to pupils in Grades 1 and 2.

Also, a board is not required to determine the viability of an Extended Day Program at a school site where the board has a transitional agreement with a third-party to operate an on-site before and/or after school program in the 2010-11 and 2011-12 school years. Boards are required to survey parents for interest in care on non-instructional days at all FDELKP schools even where a transitional third-party agreement exists.

Currently, Niagara Catholic has transitional agreements with a third-party to operate an on-site before and/or after school program at the following school sites:

St. Joseph, Grimsby
Our Lady of Fatima, St. Catharines
St. Denis, St. Catharines
St. Mary, Welland
Holy Name, Welland
St. Mark, Beamsville
Our Lady of Victory, Fort Erie

Survey results showed that a Board operated Extended Day Program based on the calculated daily base fee was not viable at the following school sites (third party providers are currently not on site):

St. Patrick, Niagara Falls
St. Therese, Port Colborne
Father Hennepin, Niagara Falls

Based on an increase in parental interest shown at Father Hennepin, a third-party provider is investigating the possibility of running a before and/or after program in 2011-12.

Surveys were conducted at all ten sites to determine if there was sufficient interest in non-instructional day care.

Submission of Information and Affirmation Forms to the Ministry

District school boards will be required to collect relevant information and complete the Ministry provided Extended Day Fees Excel Workbook to calculate a base daily fee (based on an extended day program unit size of 25 pupils) and actual daily fees for site specific locations.

Please note the following timelines for each step of the process:

- The base daily fee calculations for extended day programs in the 2011-2012 school year are to be completed before the first day of school in February of the 2010-2011 school year.
- The actual daily fee calculations for extended day programs in the 2011-2012 school year are to be completed no later than the day before the last day of 2010-2011 school year. Boards must disclose their proposed fees and fee calculations to the Minister, their coterminous boards and Consolidated Municipal Service Managers or District Social Services Administration Boards five days prior to the submission of the proposed fees for final approval by trustees.
- Boards that are exempt from the duty to operate extended day programs for the 2011-2012 school year at specific Year 1 and Year 2 school sites (due to lack of viability or transitional third-party arrangements) must submit the appropriate affirmation to the Ministry no later than the day before the last school day of the 2010-2011 school year.
- Boards are required to provide a detailed account of how they determined actual daily fees for extended day programs on both instructional and non-instructional days to the Minister by July 15, 2011.

Niagara Catholic has met the first timeline in calculating and posting its base daily fee of \$23.50 by February 1st, 2011.

Since Niagara Catholic Year 1 and Year 2 FDELKP sites comply with criteria set out in bullet 3 above, there will be no submission of proposed actual daily fees for final approval by trustees. An appropriate affirmation and a detailed account of how fees were determined will be submitted by the timelines provided to the Ministry of Education.

The report on the Full Day Early Learning Kindergarten Extended Day Programs - Update
is presented for information.

Prepared By: Yolanda Baldasaro, Superintendent of Education
James Woods, Controller of Plant

Presented By: Yolanda Baldasaro, Superintendent of Education
James Woods, Controller of Plant

Approved By: John Crocco, Director of Education

Date: May 24th, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION
AND EXCHANGE APPROVAL COMMITTEE**

The report on the Extended Overnight Field Trip,
Excursion and Exchange Approval Committee
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING MAY 24TH, 2011

EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE APPROVAL COMMITTEE – 2010-2011

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2010-2011 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

| | | |
|------------------------------|---|-------------------|
| 1 Supervisory Officer | - | Yolanda Baldasaro |
| 1 Secondary School Principal | - | Mario Ciccarelli |
| 1 Secondary School Principal | - | Jeff Smith |
| 1 Education Services Member | - | Mike Sheahan |

As defined in the Niagara Catholic Educational Field Trip Policy (400.2) Administrative Guidelines, an Extended Overnight Field Trip is:

- “Any school/board sponsored and supervised activity, on scheduled instructional days, beyond the school property that requires four or five more night lodgings”
or
- “Requiring an individual flight ticket of \$600.00 or more.” (Part II, A.4)

An Excursion is defined as follows:

- “A trip not directly linked to specific subject curriculum expectations, but provided to enrich a student’s overall Catholic education. An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when the students are not normally expected to be attending classes and that does not adhere to all guidelines and procedures relating to Educational Field Trips.” (Part II, A.5)

Attached to this information report is an Executive Summary of a 2010-2011 Extended Overnight Field Trip as submitted on Tuesday, May 24th, 2011.

The report on the Extended Overnight Field Trip, Excursion and Exchange Approval Committee for May, 2011 is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Presented by: Yolanda Baldasaro, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: May 24th, 2011

EXECUTIVE SUMMARY

Appendix A

Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2010-2011

| School | Type | Approval Required | Destination | Curriculum Unit/Theme | Education Value | Date | Students on Trip | Duration | Cost (Approx) | Transportation |
|----------------------------------------|---------------------------------------------|------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-----------------------------|---------------------------------------|--------------------------------------------------------------|----------------|
| Approved May, 2011 | | | | | | | | | | |
| Holy Cross Catholic Secondary School | Extended Overnight Field Trip and Excursion | Superintendent and Extended Overnight Field Trip Committee | Paris, France and Barcelona, Spain | Cultural, language and arts | Complete immersion in French and Spanish speaking countries will result in enriched language development. Students will see some of the world's most significant pieces of art and architecture. Students will be able to see and perform in some of the world's most musically diverse areas. | Thursday, March 8 th , 2012 to Friday, March 16 th , 2012 | 30 students 3 chaperones | 9 days 8 nights 0 school days | \$2,780.00/ student plus \$50.00 - \$100.00 additional costs | Air Coach |
| Denis Morris Catholic High School | Extended Overnight Field Trip and Excursion | Superintendent and Extended Overnight Field Trip Committee | Orlando, Florida | Senior Boys' Basketball Tournament | Social and cultural growth – education re: technology at Epcot exhibits – team competition and growth. | Tuesday, December 13 th , 2011 to Sunday December 18 th , 2011. | 15 students 2 staff | 6 days 5 nights 4 school days | \$807.00 plus flight/ student plus \$100.00 spending money | Air Van |
| Niagara Catholic District School Board | Extended Overnight Field Trip and Excursion | Superintendent and Extended Overnight Field Trip Committee | Italy | Travel credit course - .Cultural, language, arts, music IDC3M | to reinforce the course expectations - to communicate in the target language – to experience first hand the geography, history, art, architecture, culture and daily life in Italy | Saturday, March 3 rd , 2012 to Friday, March 16, 2012 | 25 students 3 staff | 14 days 12 nights 4 school days | \$3,500.00/ student plus \$500.00 additional costs | Air Coach |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: CORRESPONDENCE
THE TERRY FOX FOUNDATION
THANK YOU FOR SUPPORT**



A single dream. A world of hope.®

April 25, 2010

John Crocco
Director of Education
Niagara Catholic District School Board
427 Rice Road
Welland, ON L3C 7C1

Dear Mr. Crocco,

On behalf of the Terry Fox Foundation, thank you and your family of schools for your generous support over the last three decades. Our efforts together to share Terry's inspirational story with Canada's youth have made a difference on so many levels. In 2010, 3,796 Ontario schools participated in fundraising events providing the opportunity for thousands of students to make a difference in the lives of those affected by cancer.

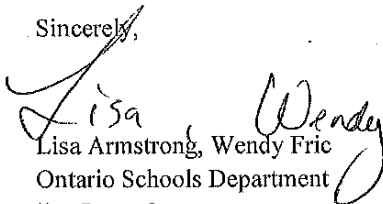
We very much appreciate the active participation from your family of schools which raised \$61,410.72 in 2010. We hope that we can count on your continued support for 2011/2012 school year. We know that your schools have so many worthy causes vying for support and we respectfully request to be again included in those considerations. The Foundation is inspired by a dream, volunteer driven and directs 87 cents of every dollar directly to the cause.

We would be most appreciative if the board would consider assisting us in reaching your school in one of the following ways:

- 1) Allow a Terry Fox representative to address the attendees at an upcoming Principal's meeting to provide new information, discuss fund initiatives and recruit any non-participating schools.
- 2) Distribute a registration form electronically to your schools (provided by us).
- 3) Send an email blast through your Board portal to your schools encouraging support of the Terry Fox Foundation.

Please advise us of any of the above possibilities and we would be more than happy to work within your time schedule. You can reach us directly at -1888-836-9786 x 224 (Lisa) or x.237 (Wendy). We look forward to hearing from you at your earliest convenience and we thank you for your consideration and support.

Sincerely,


Lisa Armstrong, Wendy Fric
Ontario Schools Department

lisa@terryfoxrun.org

wendy@terryfoxrun.org

Encl. Summary Report of 2010 Funds Raised
Registered Schools For 2011



The Terry Fox Foundation®

Suite 900, 1200 Eglinton Avenue East, Toronto, ON M3C 1H9 Tel: 416 924-8252 Fax: 416 924-6597
ontario@terryfoxrun.org web: www.terryfox.org

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SCHOOL SUMMARY REPORT 2010

| <u>SCHOOLS</u> | <u>LOCATION</u> | <u>FUNDS RAISED</u> |
|-------------------------------------|------------------------|----------------------------|
| Alexander Kuska KSG Sep | Welland | 5,595.74 |
| Canadian Martyrs Sep. School | St. Catharines | 4,321.00 |
| Cardinal Newman School | Niagara Falls | 5,875.00 |
| Holy Name School | Welland | 621.31 |
| Lakeshore Catholic High School | Port Colborne | 4,249.22 |
| Laura Secord Secondary School | St. Catharines | 1,200.00 |
| Loretto Catholic Elementary | Niagara Falls | 2,250.20 |
| Mary Ward Catholic E. S. | Niagara Falls | 1,796.18 |
| Mathews Public School | Welland | 286.35 |
| Michael J. Brennan Cath. School | St. Catharines | 147.00 |
| Monsignor Clancy Catholic E.S. | Thorold | 2,613.64 |
| Mother Teresa Catholic E.S. | St. Catharines | 1,458.50 |
| Notre Dame Catholic E. S. | Niagara Falls | 1,097.00 |
| Our Lady of Fatima Cath. Elementary | Grimsby | 718.05 |
| Our Lady of Fatima Sep. School | St. Catharines | 305.00 |
| Our Lady of Mount Carmel School | Niagara Falls | 344.80 |
| Our Lady of Victory E.S. | Fort Erie | 4,945.64 |
| Sacred Heart School | Niagara Falls | 175.95 |
| St. Alfred Catholic E. S. | St. Catharines | 254.50 |
| St. Ann Catholic School | Fenwick | 155.00 |
| St. Ann Catholic School | St. Catharines | 657.00 |
| St. Anthony School | St. Catharines | 1,195.00 |
| St. Augustine School | Welland | 271.00 |
| St. Charles Catholic School | Thorold | 1,413.48 |
| St. Christopher Catholic E. S. | St. Catharines | 300.00 |
| St. Elizabeth Catholic School | Wainfleet | 165.00 |
| St. Gabriel Lalemant C .E. S. | Niagara Falls | 351.20 |
| St. George Catholic E. S. | Crystal Beach | 565.34 |
| St. James Catholic E. S. | St. Catharines | 1,789.53 |
| St. John Bosco C. E. S. | Port Colborne | 409.34 |
| St. John Catholic E. S. | Beamsville | 510.05 |
| St. John North School | St. Catharines | 634.86 |
| St. Joseph Catholic E. S. | Grimsby | 381.75 |
| St. Joseph Elementary School | Stevensville | 918.50 |
| St. Mark Catholic E. S. | Beamsville | 303.80 |
| St. Martin Catholic E. S. | Smithville | 196.52 |
| St. Mary Catholic School | Welland | 728.86 |
| St. Mary Elementary School | Niagara Falls | 1,201.00 |
| St. Michael Catholic E.S. | Niagara-On-The-Lake | 938.00 |
| St. Michael Catholic H. S. | Niagara Falls | 3,012.44 |
| St. Nicholas Catholic E. S. | St. Catharines | 166.15 |
| St. Patrick Catholic E. S. | Niagara Falls | 1,500.00 |
| St. Paul High School | Niagara Falls | 467.00 |
| St. Philomena Separate School | Fort Erie | 428.00 |
| St. Theresa Catholic E. S. | St. Catharines | 157.35 |
| St. Thomas More Catholic School | Niagara Falls | 311.25 |
| St. Vincent de Paul C.E.S. | Niagara Falls | 970.69 |

TOTAL FUNDS RAISED

\$58,353.19

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
REGISTERED SCHOOLS FOR 2011 (as of April 15, 2011)

| |
|-------------------------------------------------------|
| St. George Catholic Elementary School |
| Alexander Kuska KSG Separate School |
| St. Gabriel Lalement Catholic School |
| Canadian Martyrs Separate School |
| St. John School |
| St. Mark Catholic Elementary School. |
| St. Ann Catholic School |
| Our Lady of Victory Elementary School |
| St. Philomena Separate School |
| St. Joseph Catholic Elementary School |
| Cardinal Newman School |
| Loretto Catholic Elementary School |
| Our Lady of Mount Carmel Elementary School |
| Sacred Heart School |
| St. Ann Adult Learning Centre |
| St. Mary Elementary School |
| St. Patrick Catholic Elementary School |
| St. Paul High School |
| St. Thomas More Catholic School |
| St. Vincent de Paul Catholic Elementary School |
| St. Michael Catholic Elementary School |
| Lakeshore Catholic High School |
| Michael J. Brennan Catholic School |
| Mother Teresa Catholic Elementary School |
| Our Lady of Fatima School |
| St. Ann Catholic School |
| St. Anthony School |
| St. Christopher Catholic Elementary School |
| St. James Catholic School |
| St. John North School |
| St. Augustine School |
| |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: CORRESPONDENCE
BEST BUDDIES CANADA – BEST BUDDIES PROGRAM**



Best Buddies - Vrais Copains Canada

#907-1243 Islington Avenue
Toronto, Ontario M8X 1Y9
info@bestbuddies.ca

☎ 416-531-0003
1(888) 779-0061
☎ 416-531-0325

Business Number/Numéro d'entreprise 89530 0861 RR0001

May 2, 2011

Kathy Burtnik
Chairperson
Niagara Catholic District School Board
427 Rice Road
Welland, ON, L3C 7C1

Dear Mrs. Burtnik,

At the end of April, Best Buddies attended the Ontario Catholic School Trustees' Association (OCSTA) conference at the Royal York in Toronto, our fifth year participating in the conference.

It was a great opportunity to meet and speak to trustees from across the province, and let them know about Best Buddies.

Best Buddies is a national charitable organization that helps provide meaningful friendships for individuals with intellectual disabilities. Through Best Buddies, students in high school, college and university are matched one-to-one with people with intellectual disabilities and spend time enjoying the same experiences most people take for granted – going for coffee, watching a movie or simply enjoying the company of a good friend.

When we started attending the OCSTA conference five years ago, we had just over 35 high schools involved in our program. Today, we have 170 high schools, bringing our total number of chapters from across the country to 250! You should know that 59 of our chapters are Catholic schools in Ontario.

We have had great success expanding our program in the past four years. I attribute this success to the willingness and interest of school boards to introduce the program, and more importantly, the excellent staff members and student volunteers who have the strong interest and willingness to make it happen.

There are many schools that are not yet running our program. I know there is still work to do, however, I need the support of board members and staff, principals and teachers to launch Best Buddies. Once the program is launched, it becomes a student-run initiative requiring limited staff involvement, with start-up funding provided by Best Buddies.

We know there is excitement and interest in expanding the program yet and we look forward to working with your board in this initiative.

We would appreciate if this letter could be read into the minutes of the next Board of Trustees meeting.

Sincerely,

Steven Pinnock
Executive Director
Best Buddies Canada

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: CORRESPONDENCE
2011 OCSTA SPECIAL AWARD
ARCHBISHOP THOMAS COLLINS**



Ontario Catholic School
Trustees' Association

P.O. Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Nancy Kirby, *President*
Marino Gazzola, *Vice President*
Kevin Kobus, *Executive Director*

May 11, 2011

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Nancy Kirby, President

SUBJECT: **Letter from Archbishop Thomas Collins**

As you know, the recipient of the 2011 OCSTA Special Award is Archbishop Thomas Collins. Due to prior commitments, His Grace was not able to attend the awards ceremony on Saturday, April 30. I am pleased to provide a copy of the letter sent by His Grace as an acknowledgement of the award.

On behalf of all Catholic school trustees, I thank Archbishop Collins for his ongoing support of Catholic education and for his affirmation of the important role played by Catholic trustees.

Attachment



Office of the Archbishop

1155 Yonge Street, Toronto, Ontario M4T 1W2

April 2011

Dear Ontario Catholic School Trustees,

I am deeply honoured to receive the 2011 OCSTA Special Award.

In a little over four years as Archbishop of Toronto I have been privileged to work with the Catholic School Trustees of my Archdiocese, and with the Ontario Catholic School Trustees Association.

At the Provincial level the OCSTA plays an essential role in Catholic Education, since education is a provincial responsibility, and it is the co-ordinated efforts of the Catholic trustees of the whole province, working through OCSTA, that provide the necessary support and guidance for the fostering of Catholic Education in Ontario. The clear voice of OCSTA is invaluable, both when working with the provincial government, and when helping to articulate for the people of our whole province the great benefits of Catholic education.

As duty calls me away from time to time to be engaged in various missions in the service of the universal Church, I am always conscious of the admonition of Pope Benedict that a bishop best serves the universal Church by being faithfully attentive to the local Church entrusted to his care. In the same way, Catholic trusteeship must flourish in each local board for Catholic education to flourish in our province. Be assured of my prayerful support, and that of all of the bishops of Ontario, so that the diligent stewardship of Catholic education exercised by the trustees of each board may be a model for us all. Your work as trustees, in the governance of the Catholic schools, makes present the faith commitment of our whole community.

With my deep gratitude for this great honour, and my prayers for God's blessing upon all who are zealously, faithfully, and joyfully engaged in the great mission of Catholic education in Ontario,

Yours in Our Lord,

+Thomas Collins

Thomas Collins
Archbishop of Ontario

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: CORRESPONDENCE
LETTER TO BOARD FROM TORONTO ARCHBISHOP
THOMAS COLLINS, OCSTA PRESIDENT NANCY KIRBY,
OECTA PRESIDENT JAMES RYAN**

Niagara Catholic District School Board
427 Rice Road,
Welland, Ontario
L3C 7C1

Attention: Kathy Burtnik, Chair
John Crocco, Director of Education

May 20, 2011

Dear Kathy and John,

On behalf of the board of directors for the Friends and Advocates of Catholic Education project, we would like to convey our appreciation and congratulations to Niagara Catholic District School Board for hosting and organizing the inaugural Ontario Catholic Student Leadership Conference on March 31st, 2011.

Members of our board were pleased to join in the important work that you undertook with our young student leaders. As they heard from the keynote speakers and Bishop Bergie, there is a need to engage them and to harness the passion that they have for their faith and Catholic education. You and your team of teachers, administrators, consultants and clergy were instrumental in bringing those goals to fruition.

The bar has been set high for the next conference team in Ottawa and Eastern Ontario. Over the course of a few months you created a remarkable standard of excellence that they will strive to exceed. We appreciate your invitation for them to walk with you during the student conference. You have modeled servant leadership by your commitment to sharing your gifts.

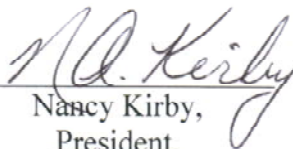
Thank you for sharing the conference report with us and the board teams. We know that many student leaders have made presentations at their home boards. You are to be commended for the swiftness with which this important work was completed.

Thank you for all of your efforts.

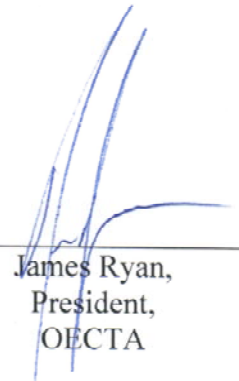
Your friends in Catholic education,



+Thomas Collins,
Archbishop of
Toronto



Nancy Kirby,
President,
OCSTA


James Ryan,
President,
OECTA

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – MAY 10, 2011**



Spotlight

on

NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

May 10, 2011

Niagara Catholic Students Recognized for Contribution to Catholic Education Week



During the May 10th Committee of the Whole Meeting, Niagara Catholic Board Chair Kathy Burtnik and Director of Education John Crocco recognized the students who designed the special artwork commissioned to celebrate Catholic Education Week 2011. The beautiful artwork depicting the seven Virtues and the theme of Catholic Education Week, *Celebrating the Spirit* was prominently displayed during Niagara Catholic's public celebrations. Each Niagara Catholic secondary school was given its own set of the artwork, and a set hangs in the Father Burns CSC Board Room at the Catholic Education Centre.

Students recognized for designing the artwork are:

- Melanie Hann**, Blessed Trinity Catholic Secondary School (**Prudence**);
- Kathreena Patiag**, Denis Morris Catholic High School (**Temperance**);
- Taylor Bush and Joanna Richardson**, Holy Cross Catholic Secondary School (**Faith**);
- Bria Surtel**, Lakeshore Catholic High School (**Celebrating the Spirit**);
- Sarah Kehoe**, Notre Dame College School (**Fortitude**);
- Paige Au, Siobhan Deary, Marcella Kotarska, Andrew Lee, Kelly Lim, Yasmine Mahmoud and Andrea Zappata**, St. Francis Catholic Secondary School (**Hope**);
- Dylan Kwacz**, Saint Michael Catholic High School (**Justice**) and
- William Janssen**, Saint Paul Catholic High School (**Love**).

At the Committee of the Whole Meeting the students received a canvas of their original artwork in appreciation of their contribution to this very successful celebration of Catholic education. Students also received Niagara Catholic Excellence in the Arts commemorative pins. Those who were unable to attend the Committee of the Whole Meeting will be presented with their artwork and pin in the coming days. For complete highlights of Catholic Education Week activities, see pages 3 and 4 of Spotlight on Niagara Catholic.

2011 Graduation Celebration

Environmental educator and Arctic explorer Geoff Green will be the keynote speaker at the 2011 Niagara Catholic Graduation Celebration. This celebration will bring together 2,000 students in the Class of 2011 at the Scotiabank Convention Centre on Thursday, May 19.

The Graduation Celebration is a unique Niagara Catholic tradition dating back more than a decade. Each May, graduating students from all Niagara Catholic secondary schools gather to celebrate their upcoming graduation. In addition to the keynote address by Mr. Green, students will take part in a prayer service led by the Student Senate, with the Homily delivered by Bishop Bergie.

Schools will hold individual graduation ceremonies June 27-29.

Partners in CATHOLIC EDUCATION
May 19th
Featuring **Geoff Green**

Policy Review Update

The following policies have been recommended for presentation to the May Board Meeting for final approval: **Environmental Stewardship Policy (New)**, **Records Management Policy (600.2)** and **Niagara Catholic Parent Involvement Policy (800.7)**.

Niagara Catholic's 1st Annual Staff and Family Picnic

Queenston Heights

Sunday June 5, 2011

9:30 a.m. - 1 p.m.

Update on Niagara Catholic Capital Projects in Development

During the May 10th Committee of the Whole Meeting, Controller of Plant James Woods shared an update of current capital projects with Trustees.

A groundbreaking ceremony was held at Blessed Trinity Catholic Secondary School in Grimsby on May 3, to officially launch the construction of an \$11.3-million expansion to the school.

Two days later, staff and students at St. Anthony Catholic Elementary School in St. Catharines were joined by members of Senior Staff and local dignitaries to celebrate the construction of a \$1.7-million expansion which is now under way.

Rooftop solar panels are also being installed at St. Joseph and Our Lady of Fatima Catholic Elementary Schools in Grimsby.

Other capital projects in progress at Niagara Catholic elementary schools include:

Our Lady of Victory, Fort Erie:

- The exterior shell and interior walls are nearly completed and the floor slabs are being poured for the school's \$5.7 million renovation and expansion, which is on track to be completed by August 2011.

St. Andrew, Welland:

- The \$1.1-million project to construct a new library information centre and classroom and to expand the gymnasium is now complete and the areas are fully occupied.

St. Augustine, Welland:

- The \$1.1-million project to build a new library and convert the vacated space into two additional classrooms and to expand two general purpose classrooms into purpose-built kindergarten classrooms is now complete.

St. Mark, Beamsville:

- The design and construction of a \$2.3-million, six-classroom addition to provide four more general purpose classrooms and two Early Learning Kindergarten classrooms is on schedule to be completed by August 2011.



Blessed Trinity Catholic Principal Ted Farrell drives the Bobcat during school's Groundbreaking Ceremony on May 2nd.



St. Anthony Catholic Principal Anne Marie Crocco takes a ceremonial first dig of the soil during the school's Groundbreaking Ceremony on May 5th.

Niagara Catholic Launches Japan Relief Fundraiser

With the Share Lent campaign and Catholic Education Week festivities now completed, Niagara Catholic will turn its attention to helping our Japanese brothers and sisters in need.

All schools and Board sites are invited to participate in a fundraiser through individual private donations and payroll deductions to Development and Peace. Schools are asked to hold special event days and encourage staff and students to pay \$2, or an amount they can afford, towards the relief efforts. Donation boxes are also in all Niagara Catholic sites.

The Niagara Catholic fundraiser for Japanese earthquake and tsunami relief will run through June 3. The total amount raised will be announced at the June 14 Board Meeting.

Niagara Catholic Students Honoured as Great Kids

Fifteen Niagara Catholic students were recognized by the Welland Tribune, May 1, at the 2011 Great Kids of South Niagara Gala.

During the May 10th Committee of the Whole Meeting, Director of Education John Crocco recognized this year's recipients from Niagara Catholic:

- **Jake Sokolowski - St. Kevin Catholic Elementary School, Finalist: Against the Odds (ages 6-12)**

- **Erin Koudijs - St. Therese Catholic Elementary School, Semi-Finalist: Against the Odds (ages 6-12)**

- **Lisa Marko - St. Kevin Catholic Elementary School, Semi-Finalist: Against the Odds (ages 6-12)**

- **Celina Nelson - St. Therese Catholic Elementary School, Semi-Finalist: Against the Odds (ages 13-18)**

- **Holly Sokolowski - Notre Dame College School, Semi-Finalist: Against the Odds (ages 13-18)**

- **Jaclyn Turner - St. Kevin Catholic Elementary School, Semi-Finalist: Cool to be Kind (ages 6-12)**

- **Carter Richard Keith - Holy Name Catholic Elementary School, Semi-Finalist: Cool to be Kind (ages 6-12)**

- **Tyler Ricker - St. John Bosco Catholic Elementary School, Semi-Finalist: Cool to be Kind (ages 6-12)**

- **Marissa Raso - St. Kevin Catholic Elementary School, Semi-Finalist: Cool to be Kind (ages 6-12)**

- **Cynthia Malivert - Notre Dame College School, Finalist: Cool to be Kind (ages 13-18)**

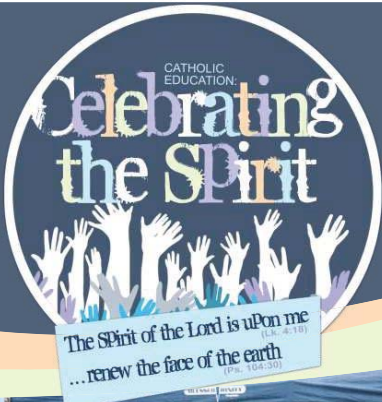
- **Jacob Campbell - Lakeshore Catholic High School, Semi-Finalist: Cool to be Kind (ages 13-18)**

- **Samantha Mollica - Notre Dame College School, Semi-Finalist: Cool to be Kind (ages 13-18)**

- **Jackson Root - St. Kevin Catholic Elementary School, Finalist: Personal Best (ages 6-12)**

- **Andrew Waldie - St. Kevin Catholic Elementary School, Semi-Finalist: Personal Best (ages 6-12)**

- **Enzio Lariccia - St. Therese Catholic Elementary School, Semi-Finalist: Personal Best (ages 13-18)**



Catholic Education Week: The Week in Review

May 2-6, 2011

Catch the Spirit Awards, May 2nd.



Groundbreaking at Blessed Trinity Catholic, May 2nd.



Groundbreaking at St. Anthony Catholic, May 5th.



Launching "A Soulful Celebration" at the Pen Centre, May 5th.



Celebrating Staff Excellence, May 3rd.

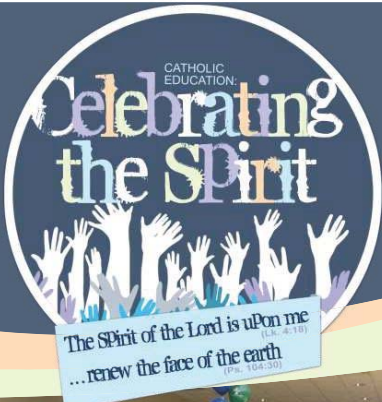


The Grade 3s from St. Charles perform at the Pen Centre, May 5th.



Singers from Blessed Trinity perform at the Grimsby Art Gallery, May 6th.





Catholic Education Week: The Week in Review

May 2-6, 2011

Port Colborne Market, May 6th



A choir performs at Fairview Mall, May 5th.



Lakeshore Catholic's Gator, Port Colborne Mayor Vance Badawey and some young friends.



Students play the recorder during Catholic Education Week at the Seaway Mall, May 6th.



Students perform at Niagara Square, May 6th.



Students from the Lakeshore Catholic family prepare to perform at the Fort Erie Public Library, May 6th.

CATHOLIC EDUCATION WEEK

May 1 to May 6, 2011

Celebrating the Spirit

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – JUNE 2011**

June 2011

SUN MON TUE WED THU FRI SAT

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-------------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------|------------------------------|------------------------------------------|-------------------------------------|-----------------------------------------------------------|
| | | | 1 SEAC Mtg | 2 World Catholic Education Day | 3 | 4 |
| 5 Inaugural Family Picnic Day | 6 | 7 CW Mtg | 8 | 9 | 10 Elem PA Day | 11 |
| Canadian Forces Day & World Environment Day | | | Clean Air & World Oceans Day | | | |
| 12 | 13 | 14 Board Mtg | 15 | 16 | 17 | 18 |
| | | | Global Wind Day | | World Day to Combat Desertification | |
| 19 Father's Day | 20 | 21 | 22 | 23 | 24 | 25 Retirement & Service Recognition Celebration |
| | | -National Aboriginal Day -Summer Solstice | | | Saint-Jean-Baptiste Day | |
| 26 | 27 Graduation - DM - HC Canadian Multi-culturalism Day | 28 Graduation - SF - BT - ND - SP | 29 Sec PA Day | Secondary Exams | | |
| | | | Graduation - SM - LC | 30 Elem & Sec PA Day | | |
| Celebrate Canada - an eleven-day celebration - June 21 to July 1 | | | | | | |



Niagara Catholic District School Board

Events posted at niagaracatholic.ca

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: NOTICE OF MOTION
INCLUSIVITY POLICY ON THE HIRING PROCESS
OF SENIOR STAFF**

RECOMMENDATION

THAT the Niagara Catholic District School Board develop an inclusive policy on the hiring process of Members of Senior Staff (Supervisory Officers, Controller of Plant); and

THAT all Trustees be involved in the final interview phase of the short listed group of applicants for position of the Supervisory Officer or Controller of Plant.

Presented by: Trustee Fera

Date: May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING MAY 24, 2011

NOTICE OF MOTION INCLUSIVITY POLICY ON THE HIRING PROCESS OF SENIOR STAFF

BACKGROUND INFORMATION

Trustee Fera presented the following Notice of Motion at the April 26, 2011 Board Meeting regarding the development of an Inclusivity Policy on the Hiring Process of Senior Staff for presentation at the May 24th, 2011 Board Meeting.

Whereas it seems to be a lack of clarity in the role played by trustees in the interview process.

Whereas the role of trustees is key in the Governance of Catholic Education.

Whereas the appointment of staff to Senior positions, i.e. Principals, Superintendents, Director of Education is key to fulfilling the Catholic mission of the Board

Whereas transparency and inclusivity are ideals we should all hold.

Therefore, the following Notice of Motion is being presented;

“**THAT** the Niagara Catholic District School Board develop an inclusive policy on the hiring process of Members of Senior Staff (Supervisory Officers, Controller of Plant); and
THAT all Trustees be involved in the final interview phase of the short listed group of applicants for position of the Supervisory Officer or Controller of Plant.”

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| <p>THAT the Niagara Catholic District School Board develop an Inclusive Policy on the Hiring Process of Members of Senior Staff (Supervisory Officers, Controller of Plant); and THAT all Trustees be involved in the final interview phase of the short listed group of applicants for position of the Supervisory Officer or Controller of Plant.</p> |
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Presented by: Trustee Fera

Date: May 24, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
MAY 24, 2011**

PUBLIC SESSION

**TOPIC: NOTICE OF MOTION
ESTABLISHMENT OF AD HOC COMMITTEE ON THE
BULLYING PREVENTION AND INTERVENTION POLICY**

THAT the Niagara Catholic District School Board create an *Ad Hoc* committee to research and report on the effectiveness and implementation of “Bullying Prevention and Intervention Policy” # 302.6.8 and its associated administrative guidelines. This *Ad Hoc* committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education.

Submitted by: Trustee MacNeil

Date: May 24, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING MAY 24, 2011

NOTICE OF MOTION ESTABLISHMENT OF AD HOC COMMITTEE ON THE BULLYING PREVENTION AND INTERVENTION POLICY

BACKGROUND INFORMATION

Trustee MacNeil presented the following Notice of Motion regarding the Establishment of an Ad Hoc Committee on the Bullying Prevention and Intervention Policy for presentation at the June 14th, 2011 Board Meeting.

Whereas Catholic social teaching is based on the dignity and value of the human person as created in the image and likeness of God. As Christians and Catholics, we have a duty to protect that dignity, especially among the vulnerable and the poor. As stated in the teachings of the Church, "everyone must consider one's every neighbor without exception as another self." Gaudium et Spes, The Pastoral Constitution on the Church in the Modern World, 27."

Whereas the Niagara Catholic District School Board places the highest priority on the dignity of the human person, on the safety of our schools and takes the issue of bullying very seriously. With full appreciation of the dedication of our teachers, principals and senior administration who deal with all issues in schools and throughout the system with tact and professionalism, it will be worthwhile to examine the implementation and effectiveness of our current "Bullying Prevention and Intervention Policy."

Therefore the following Notice of the Motion is being presented:

"THAT the Niagara Catholic District School Board create an *Ad Hoc* Committee to research and report on the effectiveness and implementation of "Bullying Prevention and Intervention Policy" # 302.6.8 and its associated administrative guidelines. This *Ad Hoc* committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education."

THAT the Niagara Catholic District School Board create an *Ad Hoc* Committee to research and report on the effectiveness and implementation of "Bullying Prevention and Intervention Policy" # 302.6.8 and its associated administrative guidelines. This *Ad Hoc* Committee will report to the Committee of the Whole no later than January 2012 and will consist of up to three trustees and other professional support to be chosen in consultation with the Director of Education.

Submitted by: Trustee MacNeil

Date: May 24, 2011